

## GWENNAP PARISH COUNCIL

### STAFFING APPEALS COMMITTEE

#### TERMS OF REFERENCE

##### Membership

Any 3 Councillors who did not sit on the original Staffing Committee giving rise to the appeal hearing and were not personally involved in any matter relating to the subject prior to the original Committee stage.

##### Quorum

A quorum shall be 2 members.

##### Meetings

The Committee shall meet as and when required.

##### Responsibilities

1. To consider any staff appeal against a decision of the Staffing Committee
2. A report shall be made to full Council at the final determination of the proceedings.
3. The meeting of this Committee shall be confidential and not open to the public.