



GWENNAP PARISH COUNCIL MINUTES

Minutes of the Ordinary Parish Council Meeting held on Wednesday 12th April 2023, 7pm

In attendance: Cllr Richard Williams {Chair} (RW), Cllr Greg Foxwell {Vice Chair} (GF), Cllr Steve Trelease (ST), Cllr Andi Freeman{AF}, Cllr Veryan Pascoe-Edward (VPE), Cllr Lynn Begley (LB), Chris Ring {Parish Clerk} (PC).

1. Apologies for absence: None received
2. Declarations of Interest: None
3. Public Session: No members of the public were in attendance
4. Cornwall Councillor John Thomas did not attend the meeting or send a report but he had advised the Chair that he would take up with Highways officers at Cornwall Council the concern regarding the dangers of the A393 near Burncoose Nursery where there had been a recent accident.
5. It was RESOLVED that the minutes of the Parish Council meeting of 8th March 2023 be approved as a correct record. The Chair signed the approved minutes of that meeting.
6. There were no Matters Arising from the minutes of the previous meeting that were not covered under other substantive items on the agenda.
- 7 Correspondence:
 - 7.1 RW advised that RW, ST and the Clerk had visited Poldice Lane, Crofthandy after receiving communications regarding the condition of the Lane. The Clerk had spoken to Cormac and the issues noted were being addressed. It was however noted that there was a dispute concerning rights of way between homeowners on the Lane. RW had offered to mediate between those concerned but the offer was rejected by one of the homeowners.
 - 7.2 RW has written on two occasions to the Fire Service regarding Wheal Maid and related issues but has not received a response.
 - 7.3 Correspondence had been received regarding the Peat Free Compost collections that had been organised. A member of the public had attended the earlier Annual meeting to discuss this. The Parish Council agreed this was a worthwhile community project which was in line with its 'green' aspirations and it was agreed to support this. It was RESOLVED to purchase 100 reusable bags for the compost at a cost of £214.80
8. FINANCE:
 - 8.1 It was RESOLVED that the expenditure as shown be approved for payment.

End of Year Accounts: To discuss the finance report and consider the following items:

 - 8.3 It was RESOLVED that the Annual Governance Statement for year ending 31 March 2023 (section 1 AGAR) be approved and confirmed.
 - 8.4 It was RESOLVED that the Annual Accounts and Statement of Accounts for year ending 31 March 2023 (section 2 AGAR) be approved and confirmed.
 - 8.5 It was RESOLVED that the internal audit for year ending 31 March 2023 (section 3 AGAR) be approved and confirmed.
 - 8.6 It was RESOLVED that the End of Year External Audit for 2022/2023 (AGAR) be approved and confirmed for submission to PKF Littlejohn
(All information relating to the Accounts and AGAR would appear on the website. Notification of Rights of Electors to review the accounts would also be published.)
 - 8.7 To review and approve the General and Earmarked Reserves:
The Clerk explained the position of the General and Earmarked reserves.
It was RESOLVED that they be approved and confirmed.
 - 9.1 It was RESOLVED to adopt the revised standing orders, as published on the Parish Council website.
 - 9.2 It was RESOLVED to confirm and re-adopt the financial risk assessments, as published on the Parish Council website
 - 9.3 It was RESOLVED to adopt the Safeguarding Policy, as published on the Parish Council Website

It was duly noted that the Council's Internal Auditors had commended the Clerk for his excellent financial records and governance. It was RESOLVED that the Clerk be formally thanked for his hard work in the preparation of the Accounts and the way that the financial performance of the Council had been transformed since his appointment.
10. Planning: to consider the following planning applications:
PA23/01994 Mr Jon Fryer, Caravan Rose Cottage Fernsplatt Farm Fernsplatt Bissoe
Proposal Application for a certificate of lawfulness for the existing use of a residential Caravan.
The Council noted that this application was based on a legal argument and that they did not feel qualified to vote on the matter. There was some disquiet expressed that planning rights could be acquired through breaking the law and Councillors expressed the hope that the concerns of the objector could be taken into account and addressed if the application were to be granted.



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11. The following Planning decisions were noted:

PA22/07608 APPROVED

Applicant:- Mr and Mrs Platt

Location:- Rosemere Formerly Penventon Quarry Treviskey Lanner TR16 6BW

Proposal Conversion and re-use of existing former concrete works/quarry building to residential use

PA23/00890 APPROVED

Applicant:- John Ward

Location:- Court Farm Church Lane Gwennap Redruth Cornwall TR16 6BD

Proposal Erection of polytunnels (revised design to approval PA20/03372, to allow for reduction in size and number).

PA23/02047 Not acceptable as amendment

Mr George Chisholm

Location:- Murlen Higher Chelean Frogpool Truro Cornwall TR4 8RP

Proposal Non-material amendment in relation to decision notice PA22/08806 dated 07/12/2022 to change of roofing material from tiled roof to corrugated metal roof

12. Reports from Councillors in relation to meetings attended on behalf of the Parish Council:

LB: YOUTH

LB had visited the youth club and would be returning soon to discuss potential projects with the young people.

LB had also been in contact with the school regarding the King's Coronation and how we could work together.

AF had attended a CPIR meeting where an officer from Corserv had presented on their green credentials and their approach to weeds.

AF had also attended online planning training.

14. Coronation

It was RESOLVED to purchase engraved commemorative coins to give to the young people of the Parish and pupils of Cusgarne School, the cost would be £201.59

It was also RESOLVED to purchase relevant books for the school, a budget of £50 was agreed.

15. Parish Strategy

15.1 Residents engagement. It was RESOLVED to hold a public meeting to invite local groups to discuss Environmental matters, other issues of common interest and future improvements to the Parish Rooms. This will be held on 17th May at 7pm at Gwennap Parish Rooms.

15.2 It was also RESOLVED that there should be an initial review of the NDP aimed at highlighting green and sustainability issues both in development proposals and design.

16. Environment event of 21 May:

RW expressed his concern as to whether this worthwhile event should be postponed to a later date. He will raise this at the meeting of the Mining Villages Network scheduled for the next day.

17. Public open spaces:

It was RESOLVED to continue the contract with Cormac for the cutting of the Parish Field for the financial year 23/24

18. Parish rooms:

The Clerk reported that minor repair works at the Parish Rooms had been completed.

RW and the Clerk will be meeting an architect tomorrow to discuss costs for possible plans to renovate/replace the Parish Rooms.

19. Highways and public rights of way:

The Council had received a negative response from Cornwall Council to its concerns following the accident on the A393. As noted above, Cornwall Councillor John Thomas will be following this up.

20. Any other business: at the Chairs discretion to discuss any other urgent business not available to include on the agenda at the time of its publication: There was none.

21. Date of next Meeting,

The Annual Parish Council Meeting will be held before the General Meeting
Wednesday 10th May 2023 at 7pm to be held at Crofthandy Village Hall.

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22. The Council is invited to pass the following resolution "that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted".

SECTION 2.

22.1 To Discuss the Clerk's annual Appraisal.

22.3 Pay rates for caretaker and litter pickers

**Gwennap Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Parish Rooms Maintenance	13/04/2023	April 8.1	Current Account	BACS	Parish Room Repair	F J Kemp	S	38.00	7.60	45.60
2	Parish Rooms Sundries	13/04/2023	April 8.1	Current Account	BACS	Parish Rooms Sundries	IKEA	S	52.50	10.50	63.00
5	Website and Email	13/04/2023	April 8.1	Current Account	BACS	Web and Email	Zoho Web	S	124.00	24.80	148.80
10	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Printer Ink	HP Smart	S	8.32	1.67	9.99
8	Wheal Maid Inspections	13/04/2023	April 8.1	Current Account	BACS	Wheal Maid Inspection	Wheal Jane Services	S	145.00	29.00	174.00
4	Play Area Inspections	13/04/2023	April 8.1	Current Account	BACS	Play Area Inspection	Southwest Playground Safety	S	45.00	9.00	54.00
13	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Stationery	Amazon re Europe SARL	S	12.49	2.50	14.99
18	Other Assets Purchase	13/04/2023	April 8.1	Current Account	BACS	Office Equipment	Amazon re Europe SARL	S	89.27	17.85	107.12
16	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Stationery	Amazon re Pictureframes ltd	S	20.79	4.16	24.95
11	Frogpool Cemetery Other Co	13/04/2023	April 8.1	Current Account	BACS	Cemetery Costs	B&Q	S	11.25	2.25	13.50
12	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Stationery	amazon re excellent	S	16.17	3.23	19.40
14	Parish Rooms Sundries	13/04/2023	April 8.1	Current Account	BACS	gloves	amazon re k mart	S	4.91	0.98	5.89
15	Playing Field other costs	13/04/2023	April 8.1	Current Account	BACS	Signs	amazon re Universal Silk Scre	S	4.98	1.00	5.98
17	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Stationery	Amazon re Glencoe70	S	5.82	1.17	6.99
7	Litter Picking	13/04/2023	April 8.1	Current Account	BACS	Litter Pick	Robert Hallett	X	86.30		86.30
6	Litter Picking	13/04/2023	April 8.1	Current Account	BACS	Litter Pick	Clare Wicks	X	102.05		102.05
9	Clerk's Expenses	13/04/2023	April 8.1	Current Account	BACS	Clerk Expenses	Chris Ring	X	48.17		48.17
19	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Stationery	Amazon re Europe SARL	S	15.47	3.10	18.57
20	Stationery and postage	13/04/2023	April 8.1	Current Account	BACS	Stationery	amazon re Printfast	S	11.62	2.33	13.95
23	NI & PAYE cost	14/04/2023	April 8.1	Current Account	BACS	HMRC P32	HMRC	X	55.13		55.13
27	Parish Rooms Caretaker	14/04/2023	April 8.1	Current Account	BACS	Caretaker	Team Gazzard	X	456.13		456.13
28	Frogpool Cemetery Grounds	14/04/2023	April 8.1	Current Account	BACS	Ground Works	Chegwidden	S	145.00	29.00	174.00
28	Playing Field cutting & groun	14/04/2023	April 8.1	Current Account	BACS	Ground Works	Chegwidden	S	225.00	45.00	270.00
22	Payroll costs	14/04/2023	April 8.1	Current Account	BACS	Payroll	Jayne Angove	X	10.00		10.00
24	Donations	14/04/2023	April 8.1	Current Account	BACS	Coronation Coins	Post Office	X	50.00		50.00
30	Accountancy and Audit	14/04/2023	April 8.1	Current Account	BACS	Audit	Aalgaard Renshaw	S	350.00	70.00	420.00
21	Parish Rooms Maintenance	14/04/2023	April 8.1	Current Account	BACS	Parish Room Repair	The Odd Job Handy Man	Z	280.46		280.46
25	Donations	14/04/2023	April 8.1	Current Account	BACS	Coronation Coins	Ebay re Label Queen	S	10.08	2.02	12.10
26	Donations	14/04/2023	April 8.1	Current Account	BACS	Coronation Coins	Coingallery	S	5.82	1.17	6.99
29	Clerk's Salary	21/04/2023	April 8.1	Current Account	BACS	Clerk Salary	chris ring	X	1,073.09		1,073.09
Total									3,502.82	268.33	3,771.15

