



GWENNAP PARISH COUNCIL

Email: clerk@gwennap-parish.net Web: www.gwennap-parish.net

MINUTES OF THE VIRTUAL MEETING OF GWENNAP PARISH COUNCIL HELD ON THURSDAY 21st January 2021

In attendance:

Cllr Richard Williams (In the Chair)
Cllr Greg Foxwell
Cllr Jan Hallett
Cllr Lou Hitchens
Cllr Dave Lanyon
Cllr Andrea Freeman (From Item 5.1 onwards)

AGENDA

01/21 APOLOGIES – to receive, note and accept apologies.

Cllr Sue Patton (Chair)

02/21 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS (DPI) AND ANY OTHER SIGNIFICANT INTERESTS (OSI) – to receive & note (if any)

None were recorded.

03/21 APPOINTMENT OF NEW CLERK

The unanimous appointment of new Clerk, Danny Moore, was confirmed. This appointment had been made in the closed session of last month's meeting.

04/21 RESIGNATION OF CLLR LOU HITCHENS

The resignation of Cllr Lou Hitchens from Gwennap Parish Council was confirmed. It was MOVED by Cllr Williams, SECONDED by Cllr Foxwell and AGREED that Cllr Hitchens be thanked for her service to the Parish. The meeting wished her well for the future.

05/21 CO-OPTION OF NEW COUNCILLOR

It was MOVED by Cllr Hallett, SECONDED by Cllr Foxwell and AGREED that Andrea Freeman be co-opted onto Gwennap Parish Council. Cllr Freeman was invited to join the meeting and was welcomed into her new role. Cllr Freeman took an active role in the remainder of the meeting.

06/21 ELECTION OF CLLR RICHARD WILLIAMS AS VICE CHAIR



GWENNAP PARISH COUNCIL

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It was confirmed that Richard Williams had been elected as Vice Chair of Gwennap Parish Council. The election had taken place in the closed session of last month's meeting following the stepping down from that role by Cllr Hallett.

07/21 OPEN FORUM: for members of the Parish to make representations to the Council.

It was formally noted, with regret, that two members of the public were unable to access the meeting and were, therefore, unable to speak. It was agreed that the Clerk would investigate the reasons for this.

Kevin Furnish introduced himself as the Chair of the Gwennap Housing Working Group (GHWG). He explained that there is a need for affordable housing within the Parish. A few sites had been considered for potential development, however, the site which is believed to be the most favourable belongs to Truro Diocese. The plan is for 9/10 properties which will meet NDP standards and be energy efficient. The land has not been purchased yet and a planning application had not been submitted. It is hoped that a contract for an option to purchase the land could be completed in March. With the purchase of the site being funded by Homes England and others, it will not affect the finances of the Parish. Public consultation is a priority for the project and GHWG want to use social media, newsletter and leaflet drops and when COVID-19 safe, door to door consultation and open forums in Parish rooms, so objections can be heard and addressed. Mr Furnish also asked whether any other Councillor would wish to join the GHWG alongside Cllr Lanyon. Cllr Freeman's offer to join the GHWG was gratefully accepted.

08/21 CORNWALL COUNCILLOR: to receive Cornwall Cllr Kaczmarek's Report.

Cllr Kaczmarek's report had been circulated prior to the meeting to all Councillors. The Clerk advised that if anyone wanted a copy of that report, they should please email clerk@gwennap-parish.net.

Cllr Kaczmarek confirmed that he was in support of the development of affordable homes in the Parish of Gwennap. In his 10 years with Cornwall Council, no affordable development had been approved in the Parish, however, other local parishes have had the benefit of affordable development. He also said that funding for marketing new affordable housing should come from Cornwall Community Land Trust not the Parish.

Food pantries in Carharrack and St Day have been very busy, however, some people are taking unfair advantage of the hard work and generosity of those parishes. The food bank is now putting together smaller packages to try and eliminate misuse.

Cornwall Council have been holding several briefings per week on the COVID-19 situation and actions around the delivery of vaccines. Before Christmas, Cornwall went from 16 cases per 100,000 to 330 per 100,000. The situation



GWENNAP PARISH COUNCIL

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in Cornwall was profoundly serious. There have been several locations locally that have been reviewed by Public Health England. Cllr Kaczmarek shared his disgust that there were people who still believed that the virus isn't real or as bad as the media make it out to be. He said that it was important that people observe the national guidelines.

09/21 MINUTES OF A VIRTUAL COUNCIL MEETING (Thursday 17th December 2020)– to confirm accuracy and approve.

It was MOVED by Cllr Hallett, SECONDED by Cllr Foxwell and AGREED that the draft minutes of the meeting of Thursday 17 December 2020 be approved as a true and accurate record.

10/21 MATTERS ARISING FROM THE MINUTES (not on the agenda, for report only)

It was noted that the list of payments which appear on the approved minutes of the last meeting were in fact the payments due to be paid between this meeting and the next meeting of the Parish Council on 18 February.

It was MOVED by Cllr Williams, SECONDED by Cllr Lanyon and AGREED that the finance payments set out under the Finance Section of the minutes of the previous meeting (and set out again under these minutes for clarity at 20/21) be approved for payment.

11/21 CORRESPONDENCE (not on the agenda and for report only, if any)

- Cornish geothermal rum a spirited winner in Government's Green Distillery Competition
 - An email which had been circulated, which publicised the award, was duly noted.
- Youth Group
 - The organisers of the youth group had circulated a brief report, summarising recent activity. There were currently 13 members, mainly girls. There had been outdoor activity when the weather allowed and a film was shown, observing social distance requirements, in the Parish Rooms. Online meetings had proved difficult.
 - The Clerk will review the costs around youth work and will report back.
- Wheal Maid Complaints



GWENNAP PARISH COUNCIL

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- These were deferred until Item 16/21 on this meeting's Agenda.
- Business Directory
 - Ben Salfield had proposed the setting up of a directory with contact details for local businesses. As Mr Salfield was unable to access the meeting, this was deferred to a later date.
- .Newsletter
 - Complaints had been received about changes to the format and one contributor was concerned as to how their item had been presented. It was recognised that a volunteer had helped with the publication and that this was appreciated. The Chair and the Clerk had resolved the contributor's concerns and it was hoped that the next edition would meet with unanimous approval.
 - Only two people have indicated that they are happy to receive future newsletters by email. It is hoped that there would be more and that they should contact the Clerk.
- Cusgarne Primary School
 - It was agreed that the School should be encouraged to make a formal application to the next meeting of the Parish Council for financial assistance towards their Breakfast Club. This should address the numbers that benefit from this service and the overall number of pupils that attend the School from within the Parish.
- Mount Wellington Site
 - It was noted that a complaint had been received about an explosion and fire ball at this Site together with concerns about light and noise pollution late into the night. Cllr Kaczmarek has followed this up with Cornwall Council who have responded quickly to the situation. The Clerk is to ask Cornwall Council to keep the Parish Council informed of developments.
- Geothermal Engineering Ltd
 - Following a micro-seismic event, GEL stopped pumping water on 18 January. Cllr Foxwell will attend their webinar on 25 January and GEL will be invited to the next meeting of the Parish Council to provide more information.

12/21 PLANNING – to consider the following planning application:



GWENNAP PARISH COUNCIL

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PA20/02891/PREAPP (Case Officer – Scott Jenkins)

Pre-application advice for a new building to be used by a dependant relative or holiday let.

Longfield Perranwell Station Cornwall TR3 7LZ

It was noted that this was at pre-application stage and that the Parish Council would formally respond when the substantive planning application was submitted.

PA20/10966 (Case Officer - James Moseley) –

Bissoe Cottage Bissoe Hill Bissoe Truro Cornwall TR4 8SX

Proposal Reserved matters application following outline application PA20/01466 dated 15.04.2020 - approval sought for matters of appearance and landscaping.

It was noted that the outline application had been supported by the Parish Council on 19 March last year. Little additional information had now been supplied so it was felt that the Council could not make any further comment.

PA16/10417 - garden. | Sue's Field, The Lodge Sparry Lane Carharrack TR16 5SJ PA20/03488 | The replacement of existing building with certificate of lawful use as a dwelling house (granted through PA16/10417) with a single dwelling house; construction of new garage and replacement stables; and change of use of associated land to residential.

It was noted that Caharrack Parish Council had approved this application the previous week.

Councillors were delighted that the applicants had paid close attention to the NDP since their previous submission.

It was MOVED by Cllr Williams, SECONDED by Cllr Foxwell and AGREED that there be no objection to this application.

PA16/02346 - Penventon Nursery Gwennap Redruth Cornwall TR16 6AS

Remove 10 outbuilding/ Polytunnels and replace with warehouse, Land behind Shop and café

After useful additional information provided by the Clerk, it was MOVED by Cllr Hallett, SECONDED by Cllr Lanyon and AGREED that there be no objection to this application.

13/21 HIGHWAYS AND PUBLIC RIGHTS OF WAY – to report issues, note updates and discuss highways' priorities and liaison with Cornwall Council



GWENNAP PARISH COUNCIL

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- Illegal rights of way
 - Cllr Foxwell gave feedback on an illegal rights of way virtual meeting which he had attended. Unfortunately, the meeting had limited value as it focused on the lack of resources at Cornwall Council to be able to address these issues.

14/21 RICHARD JORY PLAYING FIELD – to report issues, note updates and discuss any actions required.

- update on the carpark –

The Clerk updated that the works carried out on the trees adjoining the car park had been completed and there was no additional charge.

He also reported that there are two excessively muddy areas on the field and he was awaiting quotes to rectify this. Cllr Foxwell requested that the gate at the end of the playing field be opened and that the single gate be closed off until the mud problem had been sorted. The Clerk will action this.

- Social distancing
 - There had been concerns expressed about social distancing in the play park. The Clerk had completed a new risk assessment and put up appropriate signs.

15/21 PARISH ROOMS

- Reopening of the Parish Rooms Safely including Risk Assessment
 - Sign off of cleaning equipment has been approved which will allow the caretaker to resume her duties as cleaner. PPE has also been purchased to protect the caretaker in undertaking her duties.
- Decorating of toilets
 - The approved painting of the toilets and changing rooms has been completed.

Councillors discussed the use of toilets and whether the accessible toilet should be open during the latest COVID-19 restrictions. It was **MOVED** by Cllr Williams, **SECONDED** by Cllr Lanyon and **AGREED** that one toilet should remain open whilst there is unrestricted use of the play area.

Update on purchase of container



GWENNAP PARISH COUNCIL

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- The container that had been approved for purchase caused some concerns for Cllr Lanyon. The company are not responding to emails or new enquiries. It was agreed that all possible options would be reviewed. Cllr Lanyon will work alongside the Clerk to progress this.

16/21 WHEAL MAID – do discuss and agree and to report any issues:

- There have been complaints about 4x4 vehicle use and the damage they cause. There was a discussion about placing a gate at the Twelve Heads end of the site near to the tunnel as this was the point of access for 4x4 vehicles using the site. It was agreed that the Clerk would investigate the feasibility of this with the Countryside Access section of Cornwall Council.
- Concerns have also been expressed about bikes being used in large groups in contravention of Covid regulations. There have been a dozen vans parked up on the adjacent road causing obstructions. Email responses to the complainants have been sent.
- update on inspections
 - Cllr Lanyon reported that he had met with a representative from Wheal Jane and had explained the layout and what had been inspected before. The representative advised Cllr Lanyon about the use of technology by using drones to cover the land more easily and to report issues that might occur.
- insurance and agree actions required
 - Cllr Williams provided an update on public liability cover for the site. Although the premium represents a significant cost to the Council, it is necessary that cover is put in place. It was **MOVED** by Cllr Williams, **SECONDED** by Cllr Hallett and **AGREED** that the insurance cover for public liability for Wheal Maid be purchased.

17/21 BOSTOLLS FIELD AND PAYNTER'S POND – to discuss and agree way forward/actions required.

- Cllr Williams advised that it was not possible to make a sensible decision about whether to progress with either of these initiatives without a site inspection. It was agreed, therefore, that this matter would be deferred until the easing of Lockdown restrictions means that site inspections can be carried out.



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18/21 REPRESENTATION BY COUNCILLORS AT OUTSIDE MEETINGS – to discuss and agree which meeting Councillors would like to attend and who will be the lead Councillor

Cllr Williams advised that there should be a new Agenda item at each Council meeting which covers outside meetings which any Councillor had attended since the last Council meeting.

To help the Clerk, he asked for all Councillors to send him details of any outside meeting which they regularly attended.

19/21 BANKING – Council to consider current banking arrangements

- It was agreed that this matter be deferred until after the end of the Financial Year to enable the Clerk to ensure that all the current financial arrangements are understood.

20/21 FINANCE – to include finance report and note income received and payments for approval.

- The Clerk shared his concern about the clarity of the finances but that he was confident that he would have everything clear and in place in time for the next Audit.

Date	Bacs	Account Payable	amount
22/1/21	Bacs	Young People Cornwall	£1,103.29
22/1/21	Bacs	Greens repair play equipment	£216.00
22/01/21	Bacs	Greens hedge trimming	£562.00
22/01/21	Bacs	Greens Car Park work	£594.24
22/01/21	Bacs	Bartlett boiler for hot drinks	£144.00
22/01/21	Bacs	Cornwall Council Printing and posting	£843.89
22/01/21	Bacs	The Handyman Can painting toilets	£675.00
22/01/21	Bacs	Clark Jenner Angove	£10.00
22/01/21	Bacs	HMRC	174.56
22/01/21	Bacs	Abbotts	£266.38
22/01/21	Bacs	FJ Kemp & sons	£50.40
22/01/2021	Bacs	Staffing Costs	£1076.90

£5,706.66



GWENNAP PARISH COUNCIL

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21/21 Frogpool Burial Ground – Replacement of topping stones

The contractor who had been dealing with this and advising the previous Clerk has had an operation and would be out of action for 6 weeks. On his return, the Clerk will get confirmation on the proposed works and any restrictions so that Councillors can reconsider the extent of work to be carried out.

22/21 ANY OTHER URGENT BUSINESS – at the Chair’s discretion to discuss any other urgent business not available to include on the agenda at the time of its publication.

None

23/21 FUTURE AGENDA ITEMS/MATTERS TO CARRY FORWARD – matters to be included as an agenda item at the next meeting

- Cusgarne School breakfast club support
- Youth group and cost to public funds
- Viability of gate being erected to restrict 4x4s on Wheal Maid
- Review Banking arrangements
- Bostoll’s Field and Paynter’s Pond
- Special meeting to discuss the future of Wheal Maid