



GWENNAP PARISH COUNCIL

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MINUTES OF THE VIRTUAL MEETING OF GWENNAP PARISH COUNCIL HELD ON THURSDAY 20TH AUGUST 2020

In attendance:

Cllr Sue Patton (Chair)
Cllr Greg Foxwell
Cllr Jan Hallett
Cllr Lou Hitchens
Cllr Dave Lanyon
Cllr Richard Williams

Also in attendance: Cornwall Cllr Mark Kaczmarek

The meeting commenced at 7 pm

84/20 APOLOGIES – There were none as all Councillors were present.

**85/20 DISPENSATION OF DISCLOSABLE PECUNIARY INTERESTS (DPI)
AND ANY OTHER SIGNIFICANT INTERESTS (OSI)** – None were declared.

86/20 OPEN FORUM – There were no members of the public present.

87/20 CORNWALL COUNCILLOR – Cllr Kaczmarek provided a verbal update as follows:

There had been a lot of complaints about tipping on land at United Road. The owner had clarified that he was using the material to build hedges to divide his fields. Cllr Lanyon confirmed that these had now been built.

There had been complaints about the increased noise of the banger racing. It is not clear whether this is due to there being less racing this year but the problem had been raised with the organisers.

A large branch had come down in the bad weather this week, near to Trehaddle. Cllr Kaczmarek had managed to get CORMAC to remove it quickly. Cllr Foxwell was concerned that the job had not been completed properly and Cllr Kaczmarek said that he would take that up with CORMAC.

88/20 MINUTES OF THE VIRTUAL COUNCIL MEETING OF 16 JULY 2020

The Chair thanked Cllr Williams for preparing the draft minutes in the absence of a clerk.

It was MOVED by the Chair, SECONDED by Cllr Hallett and AGREED that the draft minutes of the Council meeting of 16 July be APPROVED as a correct record.



89/20 MATTERS ARISING FROM THE MINUTES

The only matter arising from the minutes of the last meeting not otherwise appearing on the Agenda, was confirmation that the weed spraying had been carried out.

90/20 CORRESPONDENCE

- A letter had been received from the 'Coffee Stop' group regarding the opening of the toilets. This issue was covered later on the Agenda but Cllr Williams had responded to the letter on behalf of the Council.
- A letter had also been received from Mike Padmore regarding the opening of the toilets.
- Cornish Lithium had sent an update for inclusion in the next parish newsletter.
- Cllr Lanyon reported a complaint he had received about the banger racing. It was clarified that there would be a meeting every fortnight for the remainder of the season. Cllr Williams indicated that he would obtain a copy of the licence agreement from Cornwall Council so that the Parish Council could be clear about the arrangements.
- Cllr Lanyon has also received a complaint about the use of drones at Wheal Maid. It was recognised that this is a complex issue and will be discussed as a substantive item at the September meeting.
- There was a discussion about a planning complaint and the importance of the Parish Council remaining neutral in neighbour disputes whilst helping residents access the enforcement function within Cornwall Council. Cllr Lanyon agreed to forward a copy of this complaint to Cornwall Cllr Kaczmarek.
- Cllr Hallett advised that she had replied to Sue Hubble about the re-wilding of hedgerows etc. It was agreed that an article about this would be put in the next parish newsletter.
- Cllr Hallett will be arranging for Greensplatt to be cut.
- It was agreed that the offer of the filbert tree would be politely declined whilst the siting of the walnut tree, which has also been offered to the Council, will be discussed at the next meeting.
- Correspondence has been received in support of having an allotment within the parish. A site had been offered previously but there had been little interest at that time. Cllr Hallett will check whether that land might still be available for this purpose. It was agreed that if people were interested in pursuing gardening opportunities, they could be paired with vulnerable people in the parish who were no longer able to keep on top of their garden. This will be referred to in the next parish newsletter.



91/20 PLANNING APPLICATION

PA20/06291 Change of use of land to residential and construction of domestic garage. Fairways Farm, Wheal Clifford, St Day TR16 5HZ

Cllr Williams stated that the information given with this application was thin. It gave the impression that it was a simple change to a previous planning application that had been granted 6 years ago but when he had read the two together, it appeared that they were very different proposals.

He was also concerned that, yet again, an application for development had failed to refer to the Neighbourhood Development Plan. He had raised this issue at the last Community Network Panel and Louise Wood, Head of Planning at Cornwall Council, had been invited to attend the next meeting of the Panel in October, to address this issue and the new planning rules.

The Chair agreed and was concerned that the proposed development, although within the boundary of the property, was to be built on a new green field site.

It was **MOVED** by Cllr Williams, **SECONDED** by the Chair and **AGREED** that the Council would object to the proposed development on the basis of lack of information and concern that the location of the proposed development had moved to a new green field site.

92/20 PLANNING DECISIONS

The planning decisions set out on the Agenda under this item were duly noted.

93/20 HIGHWAYS AND PUBLIC RIGHTS OF WAY

There would be a discussion at the next meeting regarding prioritisation of highway issues and liaison with Cornwall Council.

94/20 RICHARD JORY PLAYING FIELD

The following were reported and agreed:

A piece of plywood has been placed across the entrance of the play tunnel.

There would be sensor taps placed in the gents urinals to prevent water wastage. Cllr Lanyon will identify a local plumber who can take this work on.

Although toilets had traditionally been closed during the winter with only the disabled access toilet remaining open, it was agreed that they would all remain open in future.

The Chair had investigated the presence of asbestos in the building but due to its age this was not considered a problem.



A fire risk assessment is to be carried out and there will be a report back shortly. It was agreed that the cheaper of the two options would be pursued.

It was agreed that items which were stored at the building eg tressle tables for use at the annual fete, would be stored in a separate container unit.

Cllr Lanyon will assess whether the unit which had been handed back by the football club could be cladded and 're-used' for storage or whether we would need to purchase a new one. Consideration will also be given to the feasibility of a 'living roof.'

Sparkles will begin cleaning the tilets from Monday 24 August.

There is a problem with the parking area. Various solutions were discussed and it was agreed that Cllr Hallett would contact a local contractor to carry out the remedial work.

95/20 TREES

Cllr Hallett agreed to investigate the potential of planting the walnut tree on the triangle of grass outside the Methodist church.

96/20 PARISH ROOMS POSTAL ADDRESS

The Chair confirmed that the Parish Rooms have been registered as the formal postal address of Gwennap Parish Council.

97/20 ALLOTMENT PROVISION IN PARISH

A parishioner request to establish an allotment within the parish was supported in principle.

As noted under Agenda item 90/20, the first step will be to find out whether the land previously offered was still available.

98/20 RE_WILDING/WILDFLOWERS IN THE PARISH

This had been covered under Agenda item 90/20.

99/20 PARISH NOTICE BOARDS

It was agreed that the heading on each would be, 'Gwennap Parish Council-Notices'

Locks will only be added if this proved to be necessary.

It was agreed that the Pulla Cross Notice Board would be taken down and stored so that it could be used for other specific purposes.

Cllr Foxwell reported that the new notice boards would be erected and in place by 30 September.



100/20 PARISH NEWSLETTER

It was MOVED by Cllr Hitchens, SECONDED by the Chair and AGREED that there would be only one parish newsletter over the Autumn/Winter period.

A survey would be included to find out how valuable residents find the newsletter including whether people would be content to opt in for an electronic version rather than receiving a paper copy.

101/20 INSURANCE

There was a long discussion about the various functions and tasks of the Parish Council, who carried them out and the insurance responsibilities and requirements.

It was recognised that the Parish Council were indebted to AG but that if the 'caretaking' responsibilities were to be continued, there had to be adequate insurance in place.

There was a need to review all the functions of the Parish Council to ensure that there was clarity over expectations, performance standards and insurance.

It was agreed that this would be discussed in greater detail at a separate meeting.

102/20 WHEAL MAID

The Chair confirmed that Tom Clifford has carried out an inspection of the culvert and his report is expected shortly.

Cllr Williams has reviewed all the parish files relating to Wheal Maid and has walked the area with the Chair.

The future of Wheal Maid will also have to be the subject of a separate meeting.

103/20 DRAFT WHS CONSULTATION RESPONSE

Cllr Willims had volunteered to draft a response on behalf of the Council but hadn't realised that the document was so lengthy!

He will draft a response and circulate it to members for individual sign-off.

104/20 DRAFT RURAL NETWORK CONSULTATION RESPONSE

Cllr Lanyon will draft a response on behalf of the Council and will circulate to members for individual sign-off.

105/20 LOCAL ELECTRICITY BILL

This Agenda item was deferred until the next meeting.



106/20 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

It was MOVED by the Chair, SECONDED by Cllr Hallett and AGREED that the Independent Internal Audit Report for 2019/20 be formally noted.

It was MOVED by Cllr Foxwell, seconded by Cllr Vincent and AGREED that the Annual Governance Statement for 2019/20 be approved and signed by the Chair.

It was MOVED by Cllr Lanyon, SECONDED by Cllr Williams and AGREED that the Accounting Statements for 2019/20 be approved and signed by the Chair.

107/20 FINANCE

The Council RESOLVED that the following payments be made (excluding direct debit payments):

Robert Hallett - litter picking	£119.89
Alan Collins - litter picking	£102.90
MVRG - annual subscription	£100.00
Greens (Cornwall) Ltd - playpark inspection & maintenance	£144.00
Ann Gazzard - playing field duties	£260.74
Cormac Solutions - Grounds Maintenance Apr-July	£265.78
Cormac Solutions - Grounds Maintenance August	£66.43
Fiona Barnard - Clerking services	£431.80
M P Chegwiddden - contract grass cutting, invoice 009	£854.40
F.J. Kemp & Sons - electrical work, inc PIR sensor, key switch to o/s light, PAT test	£112.80
Cornwall Council - print work & postage of summer issue newsletter, inc £150 discount	£693.89
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	<u>£3,152.63</u>

108/20 FUTURE AGENDA ITEMS/MATTERS TO CARRY FORWARD

- Local Electricity Bill
- Functions and Insurance
- Wheal Maid
- Allotment Provision
- Banger Racing

109/20 CLOSED SESSION – EXCLUSION OF THE PRESS AND PUBLIC

It was AGREED that due to the confidential nature of the following items, the press and public be excluded from the meeting, in accordance with Standing Order 48.

- BACKUP DATA

Meeting closed at 21.05 pm.



Signed as a true and accurate record of the meeting.

A handwritten signature in black ink, appearing to be 'R. ...', is written over a horizontal dotted line.

Chair 17/09/20