

**MINUTES OF THE MEETING OF GWENNAP PARISH COUNCIL**  
HELD AT THE PARISH ROOMS, PULLA CROSS ON  
16<sup>th</sup> JANUARY 2020 at 7.00pm



Present: Cllr Patton (Chair), Cllr Leach, Cllr Lanyon, Cllr Forrest, Cllr Pascoe  
Also present: Clerk, Cornwall Cllr Kaczmarek, Mr Adcock, Mr Jakeway, Mr Barnard, Mr & Mrs Morford, Mr Furnish, Charlotte Caldwell (CC Community Link Officer) + 4 members of public

**19/169 CHAIR'S WELCOME** The Chair welcomed everyone to the meeting, and explained the rules and procedures of the meeting, in particular to those members of the public wishing to speak in the Public Clinic.

**19/170 APOLOGIES** Apologies were received and accepted from Cllrs Hallett and Hitchens.

**19/171 DECLARATION OF INTERESTS** Cllrs Leach & Pascoe declared an interest in the grant application.

**19/172 PUBLIC CLINIC**

- Mr Furnish spoke about his applications PA1910763 & PA19/10764, the proposed replacement of an existing linking extension with a ground floor kitchen. The existing building is not in keeping or sympathetic with the grade II listed host dwelling. The proposed new building will have the same footprint but will sit slightly further forward, to move it away from the rear retaining wall. The existing utility room will be retained and weatherproofed. Mr Furnish answered questions.
- Mr Morford complained about the poor condition of Poldory Lane, bridleway 307/30/1. His son sustained a bad injury in 2019 due to falling into one of the potholes, and he has been unable to work since. Cormac have supplied planings once in the past but on a supply only basis, and these only wash away, the lane needs regrading. Another problem is flooding from the highway is flooding the neighbour's field and septic tank which is then flooding onto Mr Morford's land and premises. The ditches need clearing so water can drain away properly. Mr Morford asked for the Parish Council's support in getting these problems addressed. The Chair asked Cllr Kaczmarek if he could assist with this matter, since Mr Morford and his son are not in a position to fill in the potholes due to their current health conditions, the Chair cited the Equality Act 2010 and stated that CC should be providing assistance on this matter. Cornwall Cllr Kaczmarek said he would raise it with CC/Cormac, but reminded Mr Morford and the Parish Council that CC are only required to keep it to bridleway standard not highway standard. The Clerk will meet Mr Morford to take photos and will contact CC.
- Messrs. Adcock, Jakeway & Barnard spoke about problems experienced this winter with water run off on footpath 307/33/1 that has caused significant damage to the footpath, but also flooding down the highway in front of Cusgarne School. Following a conversation with the land-owner, Mr Pryor, who had been extremely helpful, has carried out some works to divert the water away from the footpath and across the field. However, this diversion has now caused the water to flood through a boundary wall at the rear of the school, flooding the French drain and playground in the process. Mr Barnard (Head of School) is concerned about the integrity of the wall. The Clerk advised that she had already reported these problems to the Countryside Access Team, and the highways department. Cllrs asked the Clerk to continue to liaise with Cornwall Council. Mr Pryor and Messrs. Adcock, Jakeway & Barnard. It was suggested that if a meeting is held with Mr Pryor and stakeholders, that the Environment Agency also be invited to attend. Cornwall Cllr Kaczmarek also offered his support.

*Point of Order: The Chair proposed that the Public Clinic be extended beyond the 30 minutes, this was carried unanimously by the Council.*

- Charlotte Caldwell (CC Community Link Officer) gave a presentation on Community Emergency Plans, explaining the purpose of them and process of creating one. Community Emergency Plans aren't used to replace the emergency services, they are a self-help tool to support Cornwall Council and the emergency services in the unlikely event of an emergency situation occurring in the parish, when our local knowledge of people with skills, resources or venues could be valuable. Funding is available to help Councils prepare a CEP.

**19/173 CORNWALL COUNCILLOR KACZMAREK'S REPORT**

- Cornwall Cllr Kaczmarek updated the Council on complaints about flooding at the foot of Bissoe hill. The Environment Agency do not intend to address the problem. Possible engineering solutions are being considered, but it would be a costly scheme and there are higher priority areas elsewhere that are more likely to receive necessary funding. It is an ongoing issue and Cllr Kaczmarek has asked for it to be looked at.
- He has informed Highways of another incident on Tresamble hill causing damage to a resident's front garden. This is not the first time this has happened. Past speed surveys on this road have not demonstrated a speed problem, rather issues are caused by driver error.
- Cormac have carried out his request to clear the ditches on the highway by the playing field.
- A multi-agency meeting is due to be held week commencing 3<sup>rd</sup> February re. Poldice Equestrian Centre. The EA have said they are unavailable for the meeting but all parties keen to ensure they attend.
- There have been four fires at Wheal Jewel to date in 2020, and one at United Downs. Cllr Kaczmarek

continues to press for CC and Cornwall Housing for action (reduction in size of the site). The on site CCTV has assisted in taking one resident to court for burning a caravan, and another has been identified so legal proceedings will follow. Cllr Forrest asked if there is any more the Parish Council can do to support Cllr Kaczmarek; Cllr Kaczmarek said the Council has already supported his comments to CC & Cornwall Housing via an email from the Clerk. He and Charlotte Caldwell encourage the PC to continue to attend the Gypsy & Traveller Forum to remain involved with strategic discussions surrounding travellers sites, inc. Wheal Jewel.

#### **19/174 COMMUNITY LINK OFFICER'S QUARTERLY REPORT (C. Caldwell)**

- The Parish Council's devolution request to transfer ownership of Bostols Field (United Downs) and Paynters Pool (Crofthandy) from CC to the Parish Council has been through the first stage meeting. The application will be considered by the full panel at their 30<sup>th</sup> January meeting.
- MVRG 23<sup>rd</sup> January, 2pm at the Stithians Centre, with two speakers – a senior manager from CC's waste management department, and George Lewis of Cornwall Community Land Trust.
- Cllr Kaczmarek's next round of Community Chest Funding opens on 1<sup>st</sup> April, but applications can be submitted in advance. *Cllrs discussed the option of applying for some funds to support running costs of the youth group, while the PC awaits the decision on their Awards For All grant.*
- Cllrs Patton and Hallett attended the recent Climate & Emergency Action Group meeting.
- The next meeting of the CPIR Community Network is on 22<sup>nd</sup> January, 7-9pm at Pool School

#### **19/175 PLANNING**

##### **a) To receive and comment on planning applications:**

PA19/10763 Hayle Mills Cottage, Hale Mills Replacement of existing ground floor extension with ground floor kitchen.

*RESOLUTION: Cllr Leach proposed that the Parish Council SUPPORT this application, but note the recommendations of the Historic Environment Planning Officer and recommend the applicant works with them to form an agreement. This was seconded by Cllr Forrest and carried unanimously by the Council.*

PA19/10764 Hayle Mills Cottage, Hale Mills Listed building consent for replacement of existing ground floor extension with ground floor kitchen

*RESOLUTION: The Parish Council resolved to defer this application to the Listed Buildings Officer, but supports this application, noting the recommendations of the Historic Environment Planning Officer.*

PA19/11149 Land north of Crossways, Crofthandy Outline planning permission with some matters reserved for residential development of two dwellings.

*RESOLUTION: Cllr Patton proposed that the Parish Council SUPPORT this application, providing a condition is placed on the permission/consent to ensure that the proposed two dwellings remain as affordable housing for people with a local connection in perpetuity, as per Policy H5 of the Gwennap Parish NDP. This was seconded by Cllr Pascoe and carried unanimously by the Council.*

PA19/10675 7 Chellean Vean, Frogpool Proposed 30% crown thin & crown raise over the road to 5.5m to Oak  
*RESOLUTION: Cllr Patton proposed that the Council OBJECT to this application, supporting the Tree Officer's comments. The Parish Council would support the works proposed by the Tree Officer, providing the applicant complies in full with the Tree Officer's recommendations. This was seconded by Cllr Forrest and carried unanimously by the Council.*

##### **b) For info only (i.e. not for consultee consultation)**

PA19/11206 Chycoose Vean, Coombe, Cusgarne To erect 1 pole with an overhead line to an existing low voltage overhead line, the pole will not exceed 12m in height.

##### **c) To receive and comment on planning applications received too late to be included on agenda None**

##### **d) To note planning decisions**

**PA19/09979** Penventon Nursery Gwennap Removal of Condition 3 in respect of C1/PA12/0526/05/B (proposed store for mulch pallets, bagged goods etc) *APPROVED with conditions*

**PA19/09970** Penventon Nursery Gwennap Removal of Condition 2 in respect of C1/PA12/1712/09/B (enclosure of external seating area) *APPROVED with conditions*

**PA19/09980** Penventon Nursery Gwennap Removal of Condition 6 in respect of C1/PA12/0434/07/B (retention of tea room, office and store with associated parking) *APPROVED with conditions*

**PA19/09512** Land adjacent to The Firs, Trehaddle, Cusgarne Proposed new vehicular access and the provision of on-site parking *APPROVED with conditions*

##### **e) Update on ongoing planning enforcements (to be discussed in closed session in line with Cornwall Council's protocol for Enforcement cases and in accordance with Standing Order 48)**

- f) To note planning appeals or inquiries - None
- g) To report any planning problems or possible breaches - None

### **19/176 MINUTES OF PREVIOUS MEETING**

The Minutes of the December's meeting of the Parish Council were approved and signed as an accurate record.

### **19/177 MATTERS ARISING – REPORT BY THE CLERK**

19/155 Following consideration by all Cllrs, of two proposed sets of alternative wording, the casting vote fell to the Chair, who voted that the Minutes of November's meeting represented an accurate record of the meeting, therefore November's Minutes remain unchanged. Cllr Lanyon requested that it be minuted he objects most strongly to this, and maintains his challenge of November's minutes. Cllr Lanyon also recalls a parishioner asking for their comment to be Minuted. *The Clerk will look back at her meeting notes.*

In relation to discussions around PA19/08555, the Clerk provided details on Planting Licences. Cllrs discussed the merits and unanimously agreed that it is not necessary to purchase a planting licence for the verge at United Downs.

- 143.1 The Gwennap Church Cutting Agreement with CC has been terminated. CC will takeover cutting of the grass at Gwennap Church from 1<sup>st</sup> April. The SLA funding for 2019/20 cuts has been received by the PC.
- 157.2 Addressing fly tipping on private land at Pulla Bridge remains outstanding by Cllr Lanyon & the Clerk
- 157.5 Cllrs discussed the proposed pop-up site by the woodland on the United Downs to Mount Wellington road. Cllrs agreed to await information from CC about any tenders received.
- 160.2 The Clerk is awaiting for confirmation of the cleaning schedule of the Crofthandy highway and verges. She will be appealing for a volunteer litter picker for the Crofthandy area in the next newsletter.
- 161.2 The Wheal Maid Tailings Dams inspection was carried out on 15<sup>th</sup> January. The inspector will forward their report in due course, but their initial comments are that no matters of significant concern were detected.
- 161.4 The Clerk is still exploring opportunities for assistance with funding of the Wheal Maid inspections. The Clerk was asked to contact the COAL Authority, since they are responsible for inspecting the County Adit, and or closed mining facilities.
- 161.5 Replacement signs at Wheal Maid are in progress.
- 161.6 The Chair and Clerk are meeting with Mr Dann of Mining Eye on 20<sup>th</sup> January to discuss him taking on the regular inspections of Wheal Maid.
- 164.2 The Parish Council have now purchased the container at the rear of the Parish Rooms. The football club have expressed an interest in purchasing it, on the grounds that they remove their old container from site. The Clerk awaits the club's final decision.
- 164.3 The drains inspection has been completed and recommendations made, see Minute ref 19/186.3.

### **19/178 CORRESPONDENCE**

- 178.1 An email from a parishioner regarding water erosion on PROW 307/33/1 in Cusgarne, with photos, was discussed, following discussions during the public clinic. *Council resolved to support the residents and school in working with CC and the land owner Mr Pryor, to ensure the matter is resolved satisfactorily. Cllrs Forrest and Pascoe volunteered to attend any all-party meeting arranged by the Countryside Officer.*
- 178.2 An email from Mr Chegwidden giving notice of his retirement at the end of March 2020 was noted. The Parish Council are very grateful to Mr Chegwidden for his service to the parish for over 35 years.
- 178.3 Confirmation of receipt of termination of Grass Cutting Agreement between CC and the PC was noted.
- 178.4 A Wheal Maid site visit request from Dr R Crane, Camborne School of Mines was approved with no objections.

### **19/179 COMMUNITY EMERGENCY PLAN**

- 179.1 Councillors discussed the presentation given in the public clinic. The Wheal Maid Emergency Plan the Parish Council is preparing, with assistance from SLR, will be a stand alone Plan specifically focused on Wheal Maid, but it would be incorporated into the Community Emergency Plan.  
*RESOLUTION: Cllr Patton proposed that Gwennap Parish Council prepare a Community Emergency Plan, this was seconded by Cllr Forrest and carried unanimously.*

### **19/180 TO CONSIDER GRANT APPLICATION RECEIVED**

*Cllrs Leach and Pascoe abstained from discussions on this agenda item, due to a conflict of interest*

- 180.1 Councillors discussed a grant application received from 'Yoga with Caroline' for funds to support an additional yoga class at the Parish Rooms, to enable the class to broaden its reach to a wider community. Councillors discussed that it currently supports youth provision in the parish, and that it is keen to support health & wellbeing in the community, particularly for the over 60's.  
*RESOLUTION: Cllr Patton proposed the Parish Council SUPPORT this grant application. Cllrs Lanyon and Forrest*

proposed that the application be REFUSED. Cllr Forrest made an alternative proposal, that the Parish Council refuse the application, but instead offer to waive the room hire for 1 year. This was supported by Cllrs Patton and Lanyon and so the Council resolved to REFUSE the application, but waive room hire for 1 year.

### **19/181 REPORTS ON EXTERNAL MEETINGS ATTENDED**

- 181.1 Cllrs Leach and Pascoe met with Gwennap Church Warden, Mr Stone, to confirm that the Parish Council is no longer able to continue to maintain Gwennap Churchyard, and that Cornwall Council will take over these duties from 1<sup>st</sup> April. Following that meeting the Clerk has forwarded information and contact details to the Church Warden for the contact at Cornwall Council.
- 181.2 Cllrs Hallett, Forrest and tree warden Ann Gazzard met with two local land owners to discuss them receiving some of the trees the Parish Council has obtained. Both meetings went well and all parties are happy.
- 181.3 Cllrs Leach and the Clerk met with the two parish litter pickers and had a positive review meeting. The Clerk will investigate more robust litter collecting 'grabbers' and trolleys.
- 181.4 Cllrs Patton & Hallett attended the first meeting of the CPIR Climate Emergency Working Group. Cllr Pascoe would also like to attend future meetings.
- 181.5 Cllrs Patton & Leach and the Clerk met with Mr Chegwiddden to discuss the parish grass cutting in relation to the tender contract, ahead of his retirement at the end of March. The Clerk will update the tender details so that it accurately reflects the Parish Council's requirements and expectations.

### **19/182 PUBLIC RIGHTS OF WAY/OPEN SPACES/ENVIRONMENT**

- 182.1 The Council discussed Mr Chegwiddden's retirement.  
*RESOLUTION: Cllr Patton proposed the Council tender the grass cutting and public rights of way contracts for April 2020 start. This was seconded by Cllr Forrest and carried unanimously. The Clerk will inform Greens Grounds & Trees (existing PROW contractor), and the Chair and Clerk will work on preparing the tenders.*

### **19/183 WHEEL MAID**

- 183.1 The Council noted the monthly Wheel Maid inspection reports, for November & December 2019, and January 2020, received from Cllr Lanyon. Some damaged signage requires replacement. Some of the stonework in the 'ceiling' of the tunnel at Hayle Mills end is loose. *Clerk to action.*
- 183.2 Cllr Patton and the Clerk have received a rough proposal from Mr Dann of Mining Eye, regarding regular inspections at Wheel Maid. They are scheduled to meet him on 28<sup>th</sup> January to discuss it in full. The Chair will report back.
- 183.3 A quote from Thomas Clifford for the Wheel Maid culvert was noted. The cost of £3,500 was included in the costs discussed at the extraordinary meeting of the Parish Council held on 14/11/19, and then subsequently included in the 2020/21 budget which was approved at December's meeting. This inspection is due to be carried out in February/March, weather dependent.
- 183.4 SLR's inspection of the tailings dams was carried out on 15<sup>th</sup> January. No significant issues were identified, and the full report will be forwarded to the Parish Council in due course.
- 183.5 Council discussed its insurance of Wheel Maid, and the limitations of its existing insurers. The Chair and Clerk will continue to seek increased specialist cover from another source. In the meantime, insurance of Wheel Maid has been written into the Council's policy endorsements.

### **19/184 HIGHWAYS**

- 184.1 Flooding on Bissoe Hill is still a problem and the road has been closed. It is unlikely that this will be resolved in the near future.

### **19/185 FROGPOOL CEMETERY / GWENNAP CHURCHYARD**

- 185.1 The Council approved a request from a parishioner to refurbish a bench at the Cemetery and place a plaque on it, in memory of his late mother.
- 185.2 The Council suggested that the Clerk meet with a parishioner to discuss their mother's request to plant a monkey puzzle tree at the Cemetery. If it is felt that a monkey puzzle tree is not suitable for the cemetery, then it may be possible to agree that a native tree could be planted by the family instead.

### **19/186 PARISH ROOMS AND PLAYING FIELD**

- 186.1 Council discussed two quotes received for an inspection of the trees at the playing field and play park.  
*RESOLUTION: Cllr Lanyon proposed that the Council accept Colin Hawke's (Forestree) quote for £340 (no VAT). This was seconded by Cllr Forrest and carried unanimously by the Council.*
- 186.2 Council discussed a CCTV survey report from Cornwall Drains Ltd for an inspection of the drains at the rear of the parish rooms, carried out on 10<sup>th</sup> January. The CCTV detected that the drain is holding water in two places and indications are that it has sunk a little.
- 186.3 Council discussed a quote for £3,289 + VAT from Cornwall Drains Ltd to divert the affected section of drainage system and relocate it under the path at the rear of the parish rooms. Cllrs Patton and Leach proposed the Council have the work carried out, Cllr Lanyon proposed that the Council should wait and see if the recent jetting of the drains improves the drainage problems.  
*RESOLUTION: Council resolved to obtain a second quote from another company for relocation of the drainage*

system, and in the meantime to monitor the situation to see if drainage has improved.

186.4 The monthly Play Park Inspection Report was noted.

### 19/187 WORKING GROUPS/PROJECT REPORT UPDATES

187.1 United Downs Deep Geothermal Power Project – the Clerk read a project update from the UDDGP team, construction of the water storage pond is continuing and is more or less on schedule. It should be completed in mid-February. The workover rig will arrive late Feb/early March to retrieve the packer, collect the sidewall cores and carry out the production test.

187.2 Cornish Lithium – the Clerk read a project update from Cornish Lithium's Operations Manager, drilling is going well and at the time of writing they are at a depth of 962m. Drilling has been slightly slower than planned but this has not caused problems to the programme. When the borehole at Tregarlands Farm is completed, the rig will be moved to drill the 2<sup>nd</sup> borehole at another location. It is anticipated drilling of the 2<sup>nd</sup> borehole will commence early Feb, and will finish around mid-March.

187.3 Neighbourhood Development Plan – the new NDP Referendum date has been set for 27<sup>th</sup> February. The polling cards will be despatched on 28<sup>th</sup> January. The Clerk will arrange for the printing and posting of the NDP Referendum flyers as previously approved by the Council (total cost of £462.56 approved 10/11/19).

187.4 Community Land Trust Housing Working Group – no further update

187.5 Community Transport Scheme – no further update

187.6 Environment & Climate Emergency Working Group –

- Cllr Forrest reported, on behalf of Cllr Hallett, that all of the 950 trees have now been allocated, and that there is a waiting list for future trees. Cllr Hallett has arranged volunteers to assist with the tree planting.
- Council discussed whether trees could be donated to local businesses such as Trevince.  
*RESOLUTION: Cllr Patton proposed that businesses should not be restricted, since the Council's aim is to increase tree planting and whether it's business or private land is not important, businesses should not be excluded from the scheme, and that each request should be considered on a case by case basis. It was also agreed that Councillors should also be able to receive trees from the second round of trees. Cllr Forrest seconded this proposal which was carried.*
- Council again discussed the merits of relocating granite sets from where they are currently located, to form an edging kerb at Greensplatt. It was agreed that it would be too costly to do this, and that poles and rope could be installed while a long term solution is considered, such as low level hedging.

19/188 **CLERK'S APPRAISAL** – discussed in closed session at the end of the meeting.

### 19/189 FINANCE

189.1 The Council noted the Quarterly Internal Audit Report, and Quarterly Financial Report for Q3 to 31/12/19.

189.2 Councillors present signed the Bank Mandate to update the signatory list. The Clerk will collect the remaining signatures and return the paperwork to HSBC.

189.3 Income received since the last meeting was recorded as follows: Room hire £115, Gwennap Churchyard Grass Cutting SLA 2019/20 £1,125 Total income £1,125.00.

189.4 January's petty cash spend of £130.97 was noted. Transfer of £0 to the petty cash account was approved.

189.5 The following payments were authorised:

Mr R Hallett	Litter picking January	£50.48
Mr A Collins	Litter picking January	£142.95
Ann Gazzard	Playing Field duties January	£176.70
Young People Cornwall	Youth Group trips & travel subsidence	£137.50
Youngs	Partial septic tank empty (1st chamber)	£180.00
Cornwall Drains	CCTV survey & jetting of drain at rear	£180.00
Mrs J Hallett	Mileage to Tree Warden Conf & CPIR meeting	£40.95
Greens Grounds & Trees	Play park inspection November	£108.00
Greens Grounds & Trees	Play park inspection December	£108.00
Mrs F Barnard	Salary & Expenses	£1,071.54
HMRC	Employee & Employer NIC December	£92.15
Bartlett	Maintenance Contract Renewal	£144.00
M P Chegwidan	Contract cutting January	£645.60
Cormac Solutions	Grounds maintenance Oct - Mar	£398.62
Came & Company	Insurance Policy renewal	£1,601.26
Information Commissioner's Office	Data Protection Renewal	£35.00
		<hr/>
		£5,112.75

19/189 **ANY OTHER BUSINESS / MATTERS TO CARRY FORWARD TO NEXT MEETING** None

19/190 **CLOSED SESSION, to discuss items of a confidential nature, in accordance with Standing Order 48**

See Confidential Appendix.

Meeting closed at 10.25pm

Signed.......... Chair (20<sup>th</sup> February 2020)