



MINUTES OF THE MEETING OF
GWENNAP PARISH COUNCIL
HELD AT THE PARISH ROOMS, PULLA CROSS ON
21st NOVEMBER 2019 at 7.00pm

Present: Cllr Patton (Chair), Cllr Leach, Cllr Lanyon, Cllr Forrest, Cllr Hallett, Cllr Pascoe, Cllr Hitchens
Also present: Clerk, Mr Mitchell (agent for PA19/09970, PA19/09979 & PA19/09980), Mrs L Richards, residents of Chellean Vean, + 8 other members of public, Cornwall Cllr Kaczmarek (arrived later)

19/127 APOLOGIES None, all Councillors present

19/128 DECLARATION OF INTERESTS No interests were declared.

19/129 STATEMENT BY THE CHAIR

The Chair welcomed everyone to the meeting and made the following statement:

The Parish Council is aware that there has been a significant amount of publicity on social media and through circulation of a hand delivered flyer in the local area, about a possible development at United Downs. The Parish Council is committed to engaging with developers at an early stage, in line with Cornwall Council's Pre-application Protocol adopted by the Parish Council in November 2016. In accordance with this a developer made contact with the Parish Council to ask if they could come and present their ideas at this evening's Parish Council meeting and to answer questions. Unfortunately the developer has been unable to attend today and so this item will not be discussed at this evening's meeting. The developer looks forward to attending the public clinic of a future Parish Council meeting, so members of the Parish Council and public will be able to listen to the developer's presentation and ask questions. This will be detailed on the Agenda for the meeting so that members of the public are notified, and have the opportunity to attend the meeting. Agendas are published three clear days ahead of the meeting and are posted on the four parish noticeboards, and the Parish Council website and Facebook page. The developer also intends to hold a public drop-in event in the New Year, and details of this will be publicised on social media and the parish noticeboards. Until then the Council ask members of the public to remain open minded, until we are able to welcome the developer and find out about their project.

The Chair proposed that this statement be published on the Parish Council noticeboards, website and Facebook page on 22nd November, this was seconded by Cllr Leach, and carried by the Council.

19/130 PUBLIC CLINIC

- Cllr Lanyon and some members of the public wished to know why the proposed development was not being discussed at the meeting. The Chair referred back to her statement, explaining that until the Council is in receipt of information/plans about the development, and the developer has the opportunity to come and present their ideas, there is nothing to discuss, any discussions are simply uninformed speculation. The Chair asked Cllr Lanyon to moderate his behaviour as he was becoming disruptive, and warned that if he continued to disregard the Chair's ruling, he would be asked to leave the meeting, in accordance with the Parish Council's Standing Order 34.
- Ms Caldwell spoke on behalf of residents of Chellean Vean, about their objections, on multiple grounds, to PA19/02765 Pre-application for plot subdivision to create a new single dwelling on an existing large residential single dwelling plot at 7 Chellean Vean, Frogpool. Residents appealed to the Parish Council to support their objections.
- Mr Mitchell (agent for PA19/09970, PA19/09979 & PA19/09980) explained the reasons for the condition removal applications and answered questions.
- Mr Phillips (resident of United Downs) spoke about his concerns and objections about the number of race events held at the United Downs Race way during 2019. The Council resolved to contact the contact the race organisers and Cornwall Council to clarify the number of events permitted each year.
- Mrs Richards discussed her proposal to start a Community Traffic Management Project Group to collate a list of key concerns and discuss possible solutions. Mrs Richards has experience of working on traffic calming schemes of work in a former employment. The community group will work with, and require support from, the Parish Council; Councillors commend and support the initiative.

19/131 PLANNING

a) To receive and comment on planning applications:

PA19/09184 Rosemerryn, Coldwind Cross, Perranwell Station, Proposed alterations to gym (alternative design to PA18/10847). Change of use of paddock to domestic curtilage and retention of ancillary domestic garage.

RESOLUTION: The Chair proposed the Parish Council SUPPORT this application, this was seconded by Cllr Forrest and unanimously carried by the Council.

PA19/09512 Land adjacent to The Firs, Trehaddle, Cusgarne Proposed new vehicular access and the provision of on-site parking.

RESOLUTION: Cllr Leach proposed the Parish Council SUPPORT this application, which is actually a re-opening of a former vehicular access point. This was seconded by Cllr Hallett and unanimously carried by the Council.

PA19/09979 Penventon Nursery Gwennap Removal of Condition 3 in respect of C1/PA12/0526/05/B (proposed store for mulch pallets, bagged goods etc)

RESOLUTION: The Chair proposed the Parish Council SUPPORT this application. This was seconded by Cllr Leach and unanimously carried by the Council.

PA19/09970 Penventon Nursery Gwennap Removal of Condition 2 in respect of C1/PA12/1712/09/B (enclosure of external seating area)

RESOLUTION: The Chair proposed the Parish Council SUPPORT this application. This was seconded by Cllr Leach and unanimously carried by the Council.

PA19/09980 Penventon Nursery Gwennap Removal of Condition 6 in respect of C1/PA12/0434/07/B (retention of tea room, office and store with associated parking).

RESOLUTION: The Chair proposed the Parish Council SUPPORT this application, providing the planning officer and highways officers are satisfied that there is sufficient on-site parking. This was seconded by Cllr Leach and unanimously carried by the Council.

b) For info only (i.e. not for consultee consultation):

PA19/02765 7 Chellean Vean, Frogpool Pre-application for plot subdivision to create a new single dwelling on an existing large residential single dwelling plot.

RESOLUTION: The Chair proposed the Parish Council contact the planning officer to support the residents' objections, since the residents in attendance at tonight's public clinic represent the majority of residents of Chellean Vean. This was seconded by Cllr Hallett and unanimously carried by the Council. Clerk to action.

PA19/07080 Tremore, Goongumpas, St Day Discharge of condition 4 in respect of approved PA17/03874 *Noted*
PA19/08266 Hicks Mill, TR4 8QY Prior Notification for an agricultural implement shed *Noted*

c) To receive and comment on planning applications received too late to be included on agenda None

d) To note planning decisions

PA19/09066 Land adj to Rose Barn, Church Lane, Gwennap Discharge of conditions 3, 4 & 5 in respect of PA16/10141 (erection of dwelling) *Conditions 3 & 5 discharged, Condition 4 partially discharged*

PA19/08352 Cornish Lithium, United Downs Prior approval to carry out a mineral exploration drilling programme in the United Downs area, consisting of up to 3 diamond core boreholes. The programme is expected to take less than 6 months. Primary aim to test for lithium enriched geothermal water. *APPROVED*

PA19/06179 Land opposite Poldice Cottages, Poldice Outline application, with access applied for, for the proposed development of up to two dwellings and associated works. *APPROVED with conditions*

PA19/05966 Geothermal Engineering, Unit 3 United Downs Ind Estate, Amended design of power generating plant *APPROVED with conditions*

PA19/07759 Geor Chapel, Gilly Vean, Gwennap Small extension to rear of property. *APPROVED with conditions*

PA19/07477 20 Treneglos, Frogpool, Lawful Development Certificate in respect of the formation of a dormer on rear elevation, insertion of windows to gable ends at first 1st & insertion of windows to front elevation. *GRANTED*

PA19/07080 Tremore, Goongumpas Discharge of condition 2, 3 and 4 in respect of approved application PA17/12137 dated 26.04.2018. *S52/S106 and discharge of condition apps*

PA19/02599 Chenhale Farm, Carharrack Outline application with all matters reserved for one detached dwellinghouse with parking and with existing access to public roadway. *APPROVED with conditions*

e) Update on ongoing planning enforcements (to be discussed in closed session in line with Cornwall Council's protocol for Enforcement cases and in accordance with Standing Order 48) No updates.

- f) To note planning appeals or inquiries - None
- g) To report any planning problems or possible breaches - None

19/132 MINUTES OF PREVIOUS MEETING

RESOLUTION: The Chair proposed that the minutes of October's meeting of the Parish Council, held on 17th October 2019, be accepted and signed as an accurate record. This was seconded by Cllr Hallett and unanimously carried by the Council.

19/133 MATTERS ARISING – REPORT BY THE CLERK

- 112 The Clerk advised that drain clearance works at Crofthandy had been delayed until wk/c 21/10/19.
- 100.1 The Clerk has so far been unable to agree a date for Incident Report Card Training.
- PA19/08555 The Clerk provided updated information concerning the highway trees that currently provide natural screening from the application site. RESOLUTION: The Chair proposed to support this application and for the Parish Council to make separate enquires about the possibility of the Parish Council obtaining a Planting Licence for this highway verge. This was seconded by Cllr Leach and unanimously carried by the Council. Clerk to action.
- 118.2 The Clerk is still trying to arrange a date for a meeting re the movement of HGV's through the parish.
- 118.3 Cllr Leach to circulate his proposals re the Fete Committee/Parish Council to all Cllrs.
- 119.5 Cllr Hallett noted that advice received from the Woodland Trust is that new trees cannot be protected. She will make enquires as to any restrictions or conditions for the trees the Parish Council will be receiving.
- 122.1 Posts for the Mobile Speed Activated Sign are due to finally be erected week commencing 21/10/19.

19/134 CORNWALL COUNCILLOR KACZMAREK'S REPORT

- He and the Clerk attended a recent meeting with Cornwall Council and Lanner PC regarding speed of traffic from Comford through Lanner, including Cllr Kaczmarek's campaign to have the speed limit from Pelean to Lanner reduced from 50mph to 40mph. Some modifications have been proposed by CC, but CC are still considering the case for reducing the speed limit.
- The Cornish Lithium trial drilling project has started at United Downs and progress is good, despite some technical problems with the drilling rig.
- The United Downs Geothermal Project Team are holding another public drop in session on Saturday 23rd Nov.
- Cornwall Council have confirmed that they are going to take back the verge and bunding at a location at United Downs, preventing any trees from being felled (except any damaged or sick trees).
- Cllr Kaczmarek confirmed that over the last 12 months he has on several occasions reported in Carharrack, Gwennap and St Day's parish newsletters and monthly Parish Council meetings that he was involved in discussions with Cornwall Council and Geothermal Engineering about companies that are interested in using the energy generated by the United Downs Geothermal Project site. He confirmed that no greenfield land will be lost and no decisions have been made, contrary to allegations and speculation on social media in the last week.

19/135 CORRESPONDENCE

- 135.1 Request from Carharrack and St Day Silver Band for permission to perform and take a collection in public areas within Gwennap parish for training and fundraising – *Approved by the Council*
- 135.2 Email from K9 Crusaders re grant enquiry – *Noted. Clerk has emailed a grant application form.*
- 135.3 Invitation to Community Road Safety Forum 3rd Dec, 1.30pm at Launceston Town Hall - *Noted by Cllrs*
- 135.4 Letter from CC notifying the estimated LMP grant of £2,935.25 for 2020/21, representing a 2% increase - *Noted*
- 135.5 2018/19 statistics for Gwennap & St Day from Citizens Advice - *Noted*
- 135.6 Letter from CC re Parish Council Precept for 2020/21- *the Council noted the deadline to notify CC of the 2021/21 Parish Council Precept*
- 135.7 Request for information under the Environmental Information Regulations 2004. – *Noted. The Clerk is awaiting advice from CALC.*

19/136 CORNWALL COUNCIL LIAISON

- 136.1 The Council discussed the importance of 2-way engagement between CC and the Parish Council, in order to have an effective relationship focused on localism.

RESOLUTION – Cllr Forrest proposed that the Community Link Officer be invited to attend Parish Council meetings once a quarter to update the Cllrs on any matters of interest or importance, and for the Parish Council to be able to raise matters of concern or enquiry. This was seconded by the Chair and unanimously carried by the Council.

19/137 COMMUNITY EMERGENCY PLAN (CEP)

- 137.1 Cllr Forrest updated the Council on the MVRG Rural Status Report which has highlighted the Council discussed the purpose and importance of the Parish Council having a Community Emergency Plan, and its duty of care to its parishioners to ensure that a plan is in place so that authorities and the Parish Council know what to do in the case of an emergency or incident occurring.

RESOLUTION: Cllr Forrest proposed that the Community Link Officer be invited to give a presentation on CEP's to the Parish Council and to support the Parish Council in writing a CEP for Gwennap Parish. This was seconded by the Chair and carried by a majority. Clerk to action, and to forward the RSR to the Cllrs.

19/138 PARISH LENGTHSPERSON

- 138.1 Cllrs discussed the draft Terms of Reference for a Lengthsperson, circulated in advance of the meeting. It was agreed that there may be some cross over with the existing grass cutting contract and that considered discussions must be held to quantify and clarify the roles and responsibilities. *Clerk to arrange a meeting to discuss this item in more detail, to assist in budget setting for 202/21.*

19/139 REPORTS ON EXTERNAL MEETINGS ATTENDED

- 139.1 Cllr Forrest attended the Localism Summit and MVRG meeting which covered items such as the Rural Status Report, the use of CCTV to reduce anti-social behaviour, surveying of cycle trails across Cornwall – Cllrs to advise the Clerk of any cycle trails requirement improvement works. Also discussed was CC's intention to close the United Downs HWRC, despite objections from Cornwall Cllr Kaczmarek and the three local Parish Councils. The Clerk was asked to enquire what CC's intention is for household waste and recycling generated by the proposed Langarth development. It was agreed that a thorough Needs Analysis of the United Downs site is required.
- 139.2 Cllr Hitchens attended a Cornwall Wildlife Trust day focused on rewilding. Plenty of advice is available.
- 139.3 Cllr Hallett attended a Tree Warden Forum which stressed the importance of purchasing trees from reliable and sustainable sources and not planting trees too closely together.
- 139.4 Cllrs Patton and Hallett attended the CPIR Network Panel meeting which included a tour of Crossroads Care Home at Scorrye and a tour of the records office at Kresen Kernow.
- 139.5 Cllr Lech reported that the monthly Repair Workshop and IT Club are both going very well. 24 people have attended the free IT course for over 60's and all are keen to continue. The Parish Council support this.
- 139.6 The Clerk attended a Planning Conference which she had found to be very useful. She encouraged Cllrs to attend the annual Conference. The Clerk was asked to obtain clarification about how/where the NDP Design Guide sits with CC's Design Guide and it's legal status in the planning process. The Clerk also attended a highways meeting with Cllr Kaczmarek and the MVRG meeting alongside Cllr Forrest.

19/140 PUBLIC RIGHTS OF WAY/OPEN SPACES/ENVIRONMENT

- 140.1 The Chair advised the Council that she and Cllr Hallett have prepared a Business Asset Transfer Form for the possible devolution of Bostols Field at United Downs and Paynter's Pool at Crofthandy to the Parish Council. The application would include a £25k grant request to help facilitate the process and cover urgent remedial works.

RESOLUTION: The Chair proposed the Business Asset Form should be submitted to CC for consideration, on the basis that it represents an early expression of interest at this stage, and that assessment of the land asset reports, and possible legal advice, would be carefully considered before any formal decision to proceed with the devolution of either/both assets is made. This was seconded by Cllr Leach and carried unanimously by the Council.

- 140.2 It was agreed that the Clerk should purchase some rope and metal posts for the land at Greensplatt to discourage people from parking on the verge. *Clerk to action.*

19/141 WHEAL MAID

- 141.1 Cllr Lanyon to forward the monthly inspection to the Clerk.
- 141.2 The Chair is awaiting a quote from SLR to carry out a full inspection of the tailing dams, and to also help the Parish Council prepare an Emergency Action Plan for Wheal Maid Tailings Dams. She also waiting to hear back from Riventa with regards to arranging a full inspection of the culverts.
- 141.3 The Clerk is still liaising with the insurers with regards to increasing the cover for Wheal Maid.
- 141.4 The Clerk requested permission for an access path to the culvert to be cut by the grass cutting contractor. This was *APPROVED*.
- 141.5 The Council *RESOLVED* to meet with Mr S Dann of Mining Eye with regards to discussing procuring his services to carry out the monthly competent person inspections of the valley. In the meantime Cllr Lanyon will continue to carry out the routine inspections. *Clerk to action.*

19/142 HIGHWAYS

- 142.1 The Parish Council unanimously agreed that it supports the formation of a Community Traffic Calming Group to discuss solutions for traffic issues in the parish, led by Mrs L Richards. The group will need to consult with the Parish Council about its ideas and proposals, and the group should be aware that the Parish Council is already discussing some schemes with Cornwall Council.

19/143 CEMETERY / CHURCHYARD

143.1 The Council discussed its continued maintenance and associated costs (in excess of £3k) of carrying out the grass cutting at Gwennap Churchyard, despite not having any legal or statutory obligation to do so. The Parish Council had agreed a Grass Cutting Agreement for 2019/20 with Cornwall Council to help subsidise some of the cost involved, but this does not cover the full cost of the grass cutting.

RESOLUTION: The Chair proposed that the Parish Council should not continue cutting the grass in 2020/21, instead allowing Cornwall Council to carry out this work. This was seconded by Cllr Hallett and carried unanimously by the Council. Clerk to contact Cornwall Council to inform them that it wishes to cease the Cutting Agreement.

143.2 The Chair proposed that agenda item 17.2, To Review the Terms and Conditions for burials and memorials at Frogpool Cemetery be deferred to another meeting. This was seconded by Cllr Leach and unanimously carried by the Council.

19/144 PARISH ROOMS AND PLAYING FIELD

144.1 The Clerk reported on costs for upgrading its broadband provision to superfast. *The Council RESOLVED to take out a 24-month contract with BT to include superfast broadband with 4G assurance for a cost of £41.99/month inc line rental. The Clerk noted that the exact price might differ slightly from the quote since prices fluctuate daily – this was noted and accepted by the Council. Clerk to action.*

144.2 Cllr Leach reported that Superfast Cornwall can fund our broadband connection for up to 18 months, to enable the community to have access to digital facilities and a digital inclusion activity (our over 60's IT course). *Cllr Leach & the Clerk to action.*

144.3 Cllrs discussed leaves at the Parish Rooms. *RESOLUTION: Cllr Hallett proposed that leaves be collected by volunteers and be kept on site, either in the leaf composter recently built by Youth Group, or at discrete locations in the playing field/play park, for the biodiversity benefits leaf piles bring. On advice from Mr Chegwiddden, the Clerk reminded the Council of the importance of making sure that the car park is completely cleared of leaves, to avoid damage to the parking surface. Cllr Hallett proposed that Mr Chegwiddden only carry out leaves collection on request from the Clerk or a Cllr, not as a routine task. In the incident of Mr Chegwiddden being asked to collect up leaves, the Council would ideally like those leaves to be kept on site rather than removed from site. Both proposals were seconded by the Chair and carried by a majority.*

144.4 A diseased pine tree in the playing field needs to be removed. *The Chair proposed that the Clerk be authorised to instruct a tree surgeon to do this, up to £500. If the cost of this exceeds £500, the Clerk will seek further approval from the Council. This was seconded by Cllr Leach and unanimously carried by the Council.*

144.5 A survey of all trees in the playing field and play park needs to be carried out. *The Clerk will arrange two quotes.*

144.6 The monthly Play Park Inspection Report was noted.

19/145 WORKING GROUPS/PROJECT REPORT UPDATES

145.1 United Downs Deep Geothermal Power Project – the Clerk read an update from Geothermal Engineering. *The Clerk was asked to check if the 'workover' drilling rig will operate and be lit 24 hours/day.*

145.2 Neighbourhood Development Plan – the Chair updated the Council on the recent postponement of the NDP Referendum, scheduled for 21st November. This was due to some discrepancies in the paperwork that had been identified. The Chair ran through details of this. After discussing the details of this at length, and three subsequent options 1. To Accept all the Examiner's changes and reschedule the Referendum as soon as possible 2. To Challenge Cornwall Council through some form of review and legal advice and then re-examination etc. or 3. To Withdraw the NDP, seek public consultation on the specific changes and restart the NDP process with CC.

RESOLUTION: The Chair proposed that the Parish Council choose option 1 – to accept all the Examiner's changes and proceed to a rescheduled Referendum as soon as possible. This was seconded by Cllr Leach and carried by 5 votes in favour of option 1 (SP, GL, JH, TP, LH) and 2 votes in favour of option 2 (RF, DL). The rescheduled Referendum is expected to be held in the New Year.

145.3 Community Land Trust Housing Working Group – A land owner has been put in touch with Cornwall Community Land Trust to discuss the feasibility of a site for an affordable housing scheme. The site falls within three parishes. Clerk to re-check boundaries.

145.4 Community Transport Scheme – No further updates at this time.

145.5 Environment & Climate Emergency Working Group – already covered in earlier discussions.

145.6 Cornish Lithium – the Clerk read an update from Cornish Lithium on the United Downs proof-of-concept drilling programme. Initial progress at Tregarlands Farm was very good but a technical fault with the rig has delayed progress. The first hole should be completed by Christmas, with drilling of the second hole to commence in early January. The second hole will take around 6 weeks to complete and it is anticipated to finish before the end of February. It will most likely be located at Mr & Mrs Andrew's farm on the Wheal Clifford road.

In accordance with Standing Order 5 the Chair sought consent from the Council to extend its meeting beyond 10pm in order to complete the order of business. This was carried unanimously by the Council.

19/146 FINANCE

- 146.1 The draft budget for 2020/21 will be discussed and ratified at December's meeting.
- 146.2 Income received for was recorded as follows: Room hire £448, VAT refund for the 6 months to 30/09/19 £11,391.25, total income £11,839.25.
- 146.3 November's petty cash spend of £5.95 was noted. Transfer of £200 to the petty cash account was approved.
- 146.4 The following payments were authorised:

21/11/2019	BACS	Mrs F Barnard	Salary & expenses November	£921.73
21/11/2019	BACS	HMRC	Employee NIC October	£36.52
21/11/2019	BACS	HMRC	Employer NIC Apr-Oct 2019	£203.70
21/11/2019	BACS	A Gazzard	Playing field duties November	£214.98
21/11/2019	BACS	Mr R Hallett	Litter picking November	£100.80
21/11/2019	BACS	Mr A Collins	Litter picking November	£81.90
21/11/2019	BACS	Richard Forrest	Mileage to Localism Summit	£27.00
21/11/2019	BACS	Jan Hallett	SW Tree Warden Forum x 2	£30.00
21/11/2019	BACS	M P Chegwiddden	Contract cutting November	£1,023.60
21/11/2019	BACS	Viking	Stationery for WM files & toners	£155.39
21/11/2019	BACS	Cornwall Council	Planning Conference (Clerk)	£15.00
21/11/2019	BACS	Cornwall Council	Printing costs Newsletter Autumn 2019	£358.96
21/11/2019	BACS	Greens Grounds & Trees	Play park inspection October	£108.00
				<hr/>
				<hr/>
				£3,277.58

- 146.5 The Chair proposed that the Clerk be paid some overtime for additional hours worked during October and November. This was seconded by Cllr Leach and carried by a majority. *Clerk to calculate and submit in December.*
- 146.6 The Council noted confirmation from the Pensions Regulator that it has completed a re-declaration of compliance. As employers, Council is legally obliged to offer and make financial contribution to a pension scheme: this had also been highlighted by the Internal Auditor. The Clerk has indicated a desire for enrolment in such a scheme and this would need to be allowed for within the forthcoming budget. The Clerk will prepare a report on recommended pension provisions for December's meeting.
- 146.7 Council discussed the need to upgrade or change its email account provision. *The Council unanimously RESOLVED to upgrade with its existing provider, costing £0.80 per user per month (annual billing). This would enable additional email addresses to be created, and for some accounts (Clerk, Chair) to have additional space. Annual cost £105.60/yr + VAT. Clerk to action.*

19/147 ANY OTHER BUSINESS / MATTERS TO CARRY FORWARD TO NEXT MEETING

- 147.1 To agree Budget and annual Parish Precept for 2020/21 financial year

19/148 CLOSED SESSION – to discuss any items of a confidential nature, in accordance with Standing Order 48. None.

Meeting closed at 10.20pm

Signed.....  Chair (19th December 2019)