

MINUTES OF THE MEETING OF
GWENNAP PARISH COUNCIL
HELD AT THE PARISH ROOMS, PULLA CROSS ON
18th APRIL 2019 at 7.00pm



Present: Cllr Furnish (Chair), Cllr Leach, Cllr Patton, Cllr Forrest, Cllr Hallett
Apologies: Cllr Lanyon, Cllr Pascoe
Also present: Clerk; Cornwall Cllr Kaczmarek; Mr R Freeborn (Mount Wellington Mine Ltd), Mr S Lomax (Kensa Engineering), Mr S Longworth-Riggs (D3 Architects) & other representatives of Mount Wellington Mine & Kensa Engineering (PA19/02776); Mr M Round (Cornish Lithium); Mr Henderson; Mr Davies.

PUBLIC CLINIC

- Mr Freeborn, Mr Lomax and Mr Longworth-Riggs spoke about their application PA19/02776 to build a two-storey extension with factory on the ground floor and offices above, adjoined to the existing building at Mount Wellington Mine for Kensa Heat Pumps, due to rapid expansion of the industry impacted by government policy and investment in the industry. Last year 40% of the ground source heat pumps produced in the UK were made at the Mount Wellington factory, and the business is growing so they need increased factory and office space. The new building will be linked to the existing building which will become a warehouse. They have worked off the previously approved PA15/009007 and the location of the building has been carefully chosen to have the least visual impact on the local area. They provided photos of the site from different locations around the valley and two photos of the site from 1975, with the original Winder House; the new building is being located in the same position, about the same height, but wider and longer. It was explained that the design has been planned to accommodate future growth of the business. Councillors asked questions regarding parking and lighting which the representatives answered. Mr Lomax also confirmed that Kensa intend to launch an apprenticeships scheme in the near future.
- Mr Henderson provided the Council with revised drawings for the proposed conversion of his garage and workshop into a 1 bed dwelling. He also spoke about his concept of building a small number of dwellings for over 55's on land he owns in the parish. The Council suggested the Clerk arrange a meeting to discuss this with Mr Henderson.
- Mr Round (Cornish Lithium) spoke to the Council about their plans to explore lithium extraction in Cornwall, and to carry out a trial project in the local area (exact location to be decided, but will be on private land) to prove the viability of the concept. The project will be on a much smaller scale than the United Downs Deep Geothermal Power project involving a very small mobile rig to drill 2-3 holes (they anticipate each hole will take approximately 40 days to drill). Cornish Lithium are required to obtain a General Purpose Development Order for the scheme and are in discussion with Cornwall Council and the Environment Agency about the trial project. They have also spoken with Geothermal Engineering Ltd to learn from their experience at United Downs, in particular re community engagement.

19/001 APOLOGIES were received and accepted from Cllrs Lanyon and Pascoe .

19/002 DECLARATIONS OF INTEREST FOR THIS MEETING No interests were declared.

19/003 CORNWALL COUNCILLOR KACZMAREK'S REPORT

- A planning application has been submitted to keep the United Downs HWRC open for a further 4 years. This is excellent news and welcomed by all the local parishes. Cllr Kaczmarek will ask for it to be kept open permanently, and also for the installation of CCTV at the entrance gates to deter fly tippers.
- Video evidence of fly tipping of building materials at United Downs is currently being investigated by the authorities.
- There have been a few incidents of ponies escaping from Wheal Jewel. Members of the public have contained them in a local field, but they have caused a lot of destruction of a community space that is funded by Carharrack Parish Council and maintained by a local community group. A few issues have also been caused by a visiting family, meaning an additional 3 caravans on site.
- New tender discussions are progressing with the current tenants of the United Downs Raceway site. Cllr Kaczmarek is supportive of some of the additional use ideas proposed by Mr Rosevear of Autospeed, but he does not support the introduction of drifting race events, and he would like to see the annual caravan race stopped, as he believes that would deter the fly tipping of caravans.
- Two caravans have been abandoned and set alight in the last month within the parish, one at Poldice car park, and the other in the Poldice valley. He wants to see regulations changed so that abandoned caravans are classified as fly tipping and not as abandoned vehicles as is currently the case.
- Planned pest control at United Mines was suspended in response to animal welfare groups.
- The opening of the play park was very well attended, and he was pleased to have been able to attend.
- The St Piran's Quiz that he hosted at the Cornish Arms was also well attended and helped raise additional funds for the play park project.

19/004 MINUTES OF PREVIOUS MEETING

The Minutes of the Annual Meeting of the Electors, and the March meeting of the Parish Council were approved and signed as an accurate record.

19/005 MATTERS ARISING – REPORT BY THE CLERK

- 18/196.5 Replacement of the footpath sign on PROW 307/17/1 is outstanding while the Clerk gathers information on any other signs that require replacement.
- 18/202 The Clerk has asked Planning Enforcement to investigate development taking place on land on the Bissoe to Twelveheads. The land owner is planning to create a caravan park. Ref. EN19/00054.
- 213.5 The Clerk has spoken with Mr Clayton (CC Public Protection) with regards to reported complaints about noise from the Poldice Equestrian Centre. Mr Clayton advised the Clerk that he will soon be installing recording equipment and visiting the site again to monitor the noise.
- 213.9 The Clerk has followed up a complaint about light pollution from Poppins Respite Centre – the complainant confirmed that the matter has been addressed and resolved.
- 213.10 Mr Rosevear of Autospeed is pleased with how matters are progressing re the new tender, and feels confident that they will be able to agree suitable terms.
- 214.1 Chacewater Parish Council have approved the use of their Sustainable Energy Advice leaflet by Gwennap PC.
- 220.1 The Clerk has not yet managed to further her enquiries into emergency access at restricted access sites, such as Wheal Maid. She will continue to investigate and will report back to the Council.
- 220.5 The Parish Council APPROVED the cost of £229.26 + VAT for the purchase of three litter bins to be installed at Pulla Cross bus shelter, the long layby on Cusgarne Hill and Gwennap Church carpark.
- 223.1 The Parish Council APPROVED the cost of £274 + VAT for the hire of a skip to remove the remaining play mats and waste material from the play park.

19/006 PLANNING

a) To receive and comment on planning applications:

PA19/01634 Chy An Areth, Point Mills Demolition of porch, removing flat roof to kitchen and bed3 and replacing with pitched roof; removing glazed conservatory and replacing with pitched tile roof. *SUPPORT. Advise the applicant to read the NDP Design Guide.*

PA19/02789 Glenview Farm, Gwennap Erection of single storey extension to existing dwelling. *SUPPORT, but note that no D&A Statement was included in the planning documents pack.*

PA19/03078 Penventon Mill, Gwennap Construction of stone wall to form boundary wall. *SUPPORT, providing Highways are satisfied that it meets highways safety regulations.*

PA19/02350 Chenhale Farm, Carharrack Raising ground levels to parts of existing warm up/practice area and to main show jumping/events arena by importing and spreading inert waste material including formation of boundary and division walling (all retrospective work). Removal of 10 nos. stables and construction of 14 nos. stables together with hay/straw store (part retrospective work). Forming new pedestrian and vehicular access to public roadway. *DELAY decision until comments from all Councillors have been received.*

PA19/02599 Chenhale Farm, Carharrack Outline application with all matters reserved for one detached dwellinghouse with parking and with existing access to public roadway. *DELAY decision until Councillor have had the opportunity to visit the site.*

For info only (i.e. not for consultee consultation):

PA19/00010/NDP Plan Proposal submitted for the designated Gwennap Neighbourhood Area. The statutory six week consultation period will run 4th April – 16th May 2019.

PA19/00679/PREAPP Pencoose Farm, Burncoose, Gwennap Pre-application advice for conversion of outbuildings to dwelling

b) To receive and comment on planning applications received too late to be included on agenda

PA19/02776 Kensa Engineering Ltd, Mount Wellington, Construction of two storey building with factory on ground floor and offices on first floor for Kensa Heat Pumps; new building to be linked to the existing building which will become a warehouse. *SUPPORT.*

c) To note planning decisions

PA19/00601 Tremont, Cusgarne Request for Min. Energy Efficiency Standards exemption evidence *ADVICE GIVEN.*

PA19/00081 Cusgarne House, Cusgarne Listed Building Consent for a chimney to be rebuilt & new lead flashing *APPROVED WITH CONDITIONS*

d) Update on any ongoing planning enforcements

EN18/01533 Wood Yard, Poldory, St Day Alleged siting of 1-2 caravans for residential use. *Stage 4 ongoing*

EN17/01005 Land north of Lower Tolgullow Vein Farm, Poldice Land being used as a landfill site. *Stage 4 ongoing*

EN18/01056 Land Adj To White Cottage Wheal Clifford Alleged siting of caravans for residential use and

- groundworks. *Stage 4 ongoing.*
- EN18/01376 Chenhale Farm, Carharrack Alleged large quantities of material being deposited for construction of an outdoor sand school for equestrian use at. *Step 6 – breach identified, working to find an appropriate outcome.*
- EN18/02150 Land south of Unity House, Little Beside Alleged tipping of soil and rubble in field and causing surface water drainage issues. *Stage 4 ongoing.*
- EN19/00054 Land NE of Rose Villa, Bissoe Valley, Bissoe Alleged engineering operations and formation of an access to include large gateway. *Stage 4 ongoing.*

e) **To note planning appeals or inquiries** None

f) **To report any planning problems or possible breaches** None

19/007 CORRESPONDENCE

- 007.1 Invitation to Road Safety & Community Speed engagement event, 14th May 9.30am – 1.30pm. *Cllr Furnish to attend.*
- 007.2 Invitation to Highways Engagement Session, 8th May at 10am *Cllr Forrest to attend.*
- 007.3 Permission request relating to Pendennis MC Flora Road Trial, Sunday 5th May. *Approved.*
- 007.4 Invitation to attend presentation and Q&A by Tregothnan Estates re Unity Woods, 7th May at 10am. *Cllrs Leach & Hallett to attend*
- 007.5 Invitation to attend Wales & West Utilities Annual Stakeholder Workshop, 16th May at 9.30am. *Noted.*
- 007.6 Notification of four week consultation period 8th April – 6th May ref Housing Supplementary Planning Doc. *Cllrs to email Cllr Furnish by 3rd May, Cllr Furnish to respond on behalf of the Parish Council.*
- 007.7 Advertisement for vacancies on the Cornwall Countryside Access Forum, deadline for applications 7th June. *Cllrs to apply direct if interested in taking up a position on the forum.*
- 007.8 CALC Annual Membership Renewal letter, report & invoice - *the Council RESOLVED to renew its CALC membership.*
- 007.9 Copy of letter from Cornwall Cllr Ian Thomas to Councillor Sue James (Portfolio Holder for Environment). *Noted.*
- 007.10 Letter from The Pensions Regulator re. re-enrolment of eligible staff. *Clerk to action.*

19/008 REPORTS ON EXTERNAL MEETINGS ATTENDED

- 008.1 Cllrs Patton, Hallett & the Clerk attended a meeting with the car boot operators and the members of the fete committee. The meeting was positive and both parties (car boot & fete committee) agreed terms.
- 008.2 Cllr Hallett and the other two tree wardens (A Gazzard & C Wickes) attended a meeting with a member of Cornwall Council's Environment Service team to discuss the concept of protecting more trees in the parish, and also the planting of new trees. A few ash trees on the playing field footpath are diseased and will need to be removed at some point in the future. Cllr Hallett has been advised that Norway Maple is the best replacement. A pine tree on the north side of the playing field is also unwell. The Council suggested that an independent tree survey be carried out. *Clerk to ask Cornwall Council to confirm its opinions on the trees, and also arrange an independent survey of the trees concerned.*
- 008.3 Cllr Leach has completed his training for Feock Parish Council's Community Transport Scheme. He will be serving as one of their volunteer drivers, in order to learn how the scheme operates. This will give valuable knowledge and be useful when the Parish Council start up its own parish Community Transport Scheme.
- 008.4 Cllrs Leach & Hallett met with Mr Baker of Active Plus to discuss the concept of starting up a parish make & mend group. Mr Baker was able to provide excellent advice. Cllr Leach proposed a launch date of 7th June and then monthly workshops thereafter. He asked if the Parish Council would allow the group free hire of the parish rooms for 6 months while the group establishes and interest can be gauged. *APPROVED.*
- 008.5 Cllr Furnish & the Clerk met with two people re the parish litter picking duties. See Minute Ref 19/015.3.
- 008.6 Cllr Furnish met with Mr Ely to discuss practicalities of Mr Ely collecting stone from the local area for the Cornish wall to be built around the exposed shaft at Wheal Maid. Mr Ely estimates two days work to gather stone. If he is unable to source sufficient stone locally, he will need to buy in suitable stone. *APPROVED.* Cllr Furnish is happy to loan his digger to Mr Ely for the job, but requested permission from the Council to charge a small fee to cover costs (e.g. fuel). *APPROVED.*
- 008.7 Cllrs Furnish, Leach, Lanyon & Forrest attended a meeting with Cornwall CLT (see Minute Ref. 19/011.1)

19/009 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

- 009.1 The NDP is still at consultation stage between 4th April – 16th May 2019. Submission documents are available online via CC's planning register, ref. PA19/00010/NDP, and hard copies are available at the Parish Rooms & the Cornish Arms, Frogpool. Cllr Furnish will be available every Thursday evening (excluding 25th April) 6-7pm at the Cornish Arms to answer any questions that members of the public have.

19/010 UNITED DOWNS DEEP GEOTHERMAL ENERGY PROJECT UPDATE

- 010.1 The Clerk read a progress update dated 10th April reporting that Geothermal Engineering Ltd (GEL) reached a depth of 4,580m on 9th April on UD-1. GEL anticipate finishing UD-2 in late June. Microseismic monitoring continues to collect background data and detect occasional minor natural earth tremors, the most recent being near St Agnes in February. The Education programme is continuing well with primary and secondary schools across the county, and involvement with the Cornwall STEM programme. Public

drop-in sessions continue to take place each month and are always very well attended.

19/011 COMMUNITY LAND TRUST HOUSING WORKING GROUP (CLTHWG)

- 011.1 Cllr Furnish provided an update on the work of the CLTHWG following a meeting with Cornwall CLT.
- 011.2 The Council suggested the Clerk refer Mr Henderson (who spoke in the public clinic) to Cornwall CLT. Cllr Furnish to speak with Mr Lewis of Cornwall CLT.

19/012 COMMUNITY TRANSPORT SCHEME (CTS)

- 012.1 Cllr Leach accepted Cllr Furnish's proposal at March's meeting, that Cllr Leach lead this project. APPROVED.
- 012.2 Cllr Leach & the Clerk to contact members of the public who have expressed an interest in volunteering for the CTS to reconfirm their willingness to be involved. They will be required to attend training and have a DBS check, this can be arranged through Age Concern.

19/013 TO DISCUSS NATIONAL GOVERNANCE AND THE PARISH COUNCIL & PARISH'S RESPONSE TO IT

- 013.1 The Council spoke about the current state of affairs in parliament and the possible impact that Brexit will have on local people and local businesses; in particular agricultural businesses who rely on foreign employees. It was also noted that a lot of local employment is connected to European funding.
- 013.2 Cllrs discussed the idea that parishioners might have a perception that the Parish Council is failing to represent its electorate because of the disarray of national governance.

19/014 TO CONSIDER AND DECIDE UPON GRANT APPLICATION RECEIVED

- 014.1 The Parish Council discussed a grant application received from Tadpoles Toddler Group for assistance with rental costs of the parish rooms for the weekly group. Approximately 95% of the toddler group membership are from the parish, and Councillors agreed that it provides an excellent service for those with young children in the community; especially considering the isolated nature of rural living. The Council RESOLVED to waiver room hire costs for 12 months but encourage the toddler group managers to work towards sustainability in the future so that it is not reliant on the Parish Council to operate. Grant Ref 19/GPCGRANT01.

19/015 PUBLIC RIGHTS OF WAY (PROW) / OPEN SPACES / ENVIRONMENT

- 015.1 The monthly Wheel Maid inspection report was noted.
- 015.2 Campaign to Protect Rural England & Tree Warden update (Cllr Hallett) – discussed at Minute Ref 19/008.2
- 015.3 At a meeting with both individuals interested in carrying out the parish litter picking duties, it was AGREED that a 6-month trial will be carried out using *both* individuals and widening the area that is litter picked. The Council accepts that it will incur greater costs for this, but believes that the benefits of increased litter picking are important for the parish and the environment.
- 015.4 Declaring a Climate Change Emergency, Sustainability Policy & Sustainable Energy Advice guide – the Council RESOLVED to set up a Sustainability Working Group (SWG) consisting of Cllrs Hallett, Patton and Pascoe. Cllr Hallett to lead. The SWG will report to the Full Council.
- 015.5 The Council requested that Enviro Weed Control submit a report, following the end of its 12 month trial, and a quote for renewing its services. The Clerk was instructed to speak to Greens Grounds & Trees to enquire what 'green' weed control services they offer and to obtain a quote if appropriate.
- 015.6 The Council discussed a request from a parishioner to add path from A393 to Angear Farm to the Definitive Footpath Map. The Council had *NO OBJECTIONS*. Clerk to action.
- 015.7 A complaint about restricted access across PROW 301/45 was noted. *The Clerk has already forwarded the complaint to Cornwall Council's Countryside Access Team to investigate.*
- 015.8 Mr Chegwidden has done an excellent job on the Greensplatt wild flower project. Cllr Hallett reported that vehicles are still being parked on the land which is destroying some of the work carried out. Cllr Furnish offered to donate some railway sets that could be laid along the boundary to prevent further erosion of the bank.

19/016 HIGHWAYS

- 016.1 The Clerk met Mr Drake (Highways) to assess the proposed sites for the mobile speed activated signs. Mr Drake informally approved three locations (Pulla Cross to Frogpool x 2 and Cusgarne Hill). He provided the Clerk with advice and guidance about where units can/cannot be deployed. Unfortunately they are restricted to 30mph roads, which reduces the number of locations within the parish that they can be used. Tresamble Hill and the Gwennap to Comford road are both 40mph roads and are therefore not 'suitable' locations. Mr Drake indicated it may be possible to apply to have the speed limits reduced to 30mph in those locations. The Council APPROVED the proposed three locations. *Clerk to submit the relevant Risk Assessment and Method Statement for each proposed location to Mr Drake for formal approval; and to investigate the process for applying to lower speed limits.*
- 016.2 Cllr Forrest reported that the temporary traffic lights at Greensplatt are extremely dangerous. Three-way lights are needed, instead of two-way. *Clerk to report to Cornwall Council.*

19/017 GWENNAP CHURCHYARD / FROGPOOL CEMETERY

- 017.1 The Council discussed a draft Grass Cutting Agreement for Gwennap Churchyard, received from Cornwall

Council. Clerk to ask for it to be made clearer that Cornwall Council will assume safety risk for the headstones, trees and boundary wall, i.e. safety management and rectification of issues.

- 017.2 Councillors agreed that the Parish Council now need to formalise a maintenance plan for the churchyard, in collaboration with the Church Warden and Mr Chegwidden. Cllr Hallett asked if the Council could revisit the concept of the Churchyard becoming a 'Living Churchyard'. Cllr Leach and Hallett to work on a maintenance plan for the Parish Council's approval.

19/018 PARISH ROOMS AND PLAYING FIELD

- 018.1 Play Park Project – all agreed that the 'grand opening' of the play park on 7th April had been a huge success and was very well attended. Response and feedback to date has been excellent. The Council APPROVED re-painting of the assault wall. The park has been so well used over the school holidays that the bins are having to be emptied twice daily. It was agreed to wait and see if that level of bin emptying continues after the school holidays, in which case it will consider additional or larger bins. The Clerk will contact Cornwall Council to see if they can start to collect waste bags from the playing field.
- 018.2 The increased use of the play park has meant that the Parish Council's intention to create additional parking has become even more urgent. The Council asked the Clerk to obtain two quotes for Ground Reinforcement Grids between the parish rooms and the chain rope.
- 018.3 The Council AGREED to obtain two quotes for instating a better, wheelchair friendly, surface on the playing field footpath (e.g. whacker the path and then lay a top dressing of cycle trail grit).
- 018.4 The Council discussed two quotes from Naturally Green ref cutting back branches of three playing field trees that are currently overhanging a neighbour's garden. The Council asked the Clerk to see if the neighbour would be happy to share the cost with the Parish Council. If not, the Parish Council will carry out the lesser job (simple prune) vs more substantial job (prune branches and reduce height).
- 018.5 The Council discussed a grant opportunity for community rooms. Cllr Hallett to forward details to the Clerk.
- 018.6 The Council discussed security at the parish rooms, playing field and playpark. It was agreed that the Parish Council has never had any cause for concern but this matter can be reviewed in future. The Clerk will speak with the Council's insurers to ensure that its policy provides adequate cover for the new equipment.
- 018.7 The Clerk has received an enquiry from a mobile caterer who wishes to sell snacks and refreshments at the playing field, and car boots. Cllr Hallett to speak to Ann Gazzard.

19/019 FINANCE

- 019.1 The Council AGREED that it expects its suppliers to increase their charges inline with the Real Living Wage.
- 019.2 The Quarterly Internal Audit Report (to 31/03/19) was noted. Cllr Forrest said that the Council has succeeded in reducing its reserves because of large projects during 2018/19, such as the play park project and acoustic panels.
- 019.3 Income received since the last meeting: Room hire £55, Burials £400, Precept £17,169.44, Playpark donations £986.05 (total £18,610.49)
- 019.4 April's petty cash spend of £290.87 was noted. Transfer of £200 to the petty cash account was approved.
- 019.5 The following payments were authorised:

07/03 & 12/04	BACS	M P Chegwidden	Playing field fence	£4,957.94
18/04/2019	CHEQUE	Schoolscapes Ltd	Completion of play park	£37,072.82
18/04/2019	BACS	Schoolscapes Ltd	Additional matting around gym equip.	£287.90
18/04/2019	BACS	Mrs J Hallett	Wild flower seed mix	£95.00
18/04/2019	BACS	Mr D Lester	Parish Rooms DIY (plumbing mostly)	£119.68
18/04/2019	BACS	A Gazzard	Playing field duties	£171.00
18/04/2019	BACS	Young People Cornwall	Youth Work sessions Jan - March	£2,214.03
18/04/2019	BACS	M P Chegwidden	Contract cutting April 2019	£1,040.40
18/04/2019	BACS	F.J. Kemp & Sons	Installation of outdoor power socket	£117.60
18/04/2019	BACS	Mr R Cook	Litter clearing round, part April	£54.93
18/04/2019	BACS	Ist Stop Interiors	Supply & fit acoustic panels	£2,233.56
18/04/2019	BACS	National CLT Network	Renewal of membership	£75.00
18/04/2019	BACS	Cornwall ALC Ltd	Annual membership subscription 19/20	£540.78
18/04/2019	BACS	Enviro Weed Control	Moss treatment at Cemetery	£137.50
18/04/2019	BACS	Mrs F Barnard	Salary & expenses April	£954.83
				£50,072.97

19/020 ANY OTHER BUSINESS / MATTERS TO CARRY FORWARD TO NEXT MEETING

- 220.1 Parish weed control
- 220.2 May's meeting is the Annual Meeting of the Parish Council, at which the Chair & Vice Chair are elected.

The meeting closed at 10.20pm

Signed.......... Chairman (16th May 2019)