

MINUTES OF THE MEETING OF  
**GWENNAP PARISH COUNCIL**  
HELD AT THE PARISH ROOMS, PULLA CROSS ON  
17<sup>TH</sup> JANUARY 2019 at 7.00pm



Present: Cllr Furnish (Chair), Cllr Lanyon, Cllr Patton, Cllr Forrest, Cllr Hallett, Cllr Pascoe  
Apologies: Cllr Leach  
Also present: Clerk; Cornwall Cllr Kaczmarek; Mr & Mrs Smith + 1, Fiona Sheriff, Mr Davies

### **PUBLIC CLINIC**

- Fiona Sheriff spoke about amendments that have been made to their proposed development and conversion of outbuildings at Cusgarne Manor, following advice received from Cornwall Council's Conservation Consultee. The revised application has not yet been submitted, but Fiona Sheriff wished to bring the amendments, and reasons for them, to the attention of the Parish Council and to answer any questions.

**18/165 APOLOGIES** Apologies were received and accepted from Cllr Leach.

**18/166 DECLARATIONS OF INTEREST FOR THIS MEETING** Cllr Furnish declared an interest in PA18/10930. The Council elected Cllr Patton to Acting Chair when this application is discussed.

### **18/167 CORNWALL COUNCILLOR KACZMAREK'S REPORT**

- 167.1 Cornwall Cllr Kaczmarek attended a meeting at Unity Woods to inspect alleged additional tree felling works. The estate Coppicer was in attendance who explained that felling was taking place due to a halt in felling in 2018. Plenty of new growth is visible and wildlife, including birds, are returning. It was agreed that the estate should improve its communication with the community/public, this will be considered, and concerns about a lack of H&S signage are being addressed.
- 167.2 He supports proposed changes to the A393/Burncoose junction if the measures being proposed increase the safety of road users, however he has notified the highways planning officer of concerns he has about whether HGVs will be forced onto the other carriageway in order to pull out of the new junction. He has been assured that the scheme has been carefully and accurately designed and this will not happen.
- 167.3 HSE, Trading Standards and Enforcement are investigating activities at Poldory Lane, including additional caravans and fly tipping of black bags (EN18/01533).
- 167.4 A new site manager has been appointed at Wheal Jewel who will be present 3-4 days per week. Visiting families over Christmas left a lot of litter and rubbish.
- 167.5 He supports the renewal of the trading licence for Cat's Snacks.
- 167.6 Environmental Health are investigating alleged burning of plastic on a site at United Downs.
- 167.7 Cornwall Cllr Kaczmarek is very disappointed that the Local Government Electoral Review panel did not support his alternative proposal.

### **18/168 MINUTES OF PREVIOUS MEETING**

The Minutes of December's meeting of the Parish Council were approved and signed as an accurate record.

### **18/169 MATTERS ARISING – REPORT BY THE CLERK**

- 18/142.1 Quote for work required at Wheal Maid – still awaiting.
- 18/144.1 Handover of responsibility for the maintenance of Gwennap Churchyard to Cornwall Council – the Clerk has advised CC that she has been unable to find any formal surveys or reports of the churchyard. She is awaiting communication from CC with regards to arranging a meeting.
- 18/146.1 The Clerk & Cllrs Furnish, Patton & Hallett met with the carboot organisers to discuss changes to the way in which the car boots are operated. See Minute Ref 18/181.5.
- 18/153 Chairman to draft a letter for the Clerk to send to Cornwall Council about objections to CC's interpretation of GDPR on enforcement cases – outstanding.

### **18/170 PLANNING**

#### **a) To receive and comment on planning applications:**

**PA18/11668** 5 Trewelm Lane, Crofthandy Proposed single storey side extension. *SUPPORT.*

**PA18/10930** Killicor Stamps, Hale Mills Replace existing metal shed with new metal shed. *SUPPORT.*

**PA18/00021/NDP** Chacewater Neighbourhood Development Plan proposal. *SUPPORT.*

**EDG1313** A393 Gwennap Junction, Burncoose, proposed Local Safety Scheme. *Concerns about safety of pedestrians, cyclists & horse riders if lanes are narrowed, and concerns about ability of HGV's to turn out of proposed new junction layout without having to enter opposite side of the carriageway.*

**LI19-000086** Cat's Snacks, United Downs Industrial Estate, renewal of street trading licence. *SUPPORT.*

**For info only (i.e. not for consultation):**

**PA19/00180** Britannia Farm, Sunny Corner Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling (C3) and associated operational development

b) **To receive and comment on planning applications received too late to be included on agenda** N/A

c) **To note planning decisions**

**PA18/10588** Sues Field, Sparry Lane, Carharrack Certificate of Lawfulness for existing use of a caravan as a self-contained residential unit. *CERTIFICATE OF LAWFULNESS GRANTED*

**PA18/07189** Trevince Home Farm, Gwennap Proposed barn conversion to estate café and shop with associated parking. Barn conversion to 1 bed cottage. *APPROVED WITH CONDITIONS.*

**PA18/10847** Rosemerryn, Coldwind Cross Replacement of garage with home office & gym. Change of use from paddock to domestic curtilage & construction of ancillary domestic garage. *APPROVED WITH CONDITIONS.*

**PA18/10705** Land & buildings adj. to Poldice Cottages, Poldice Conversion & extension of stables to form dwelling. *APPROVED WITH CONDITIONS.*

**PA18/10408** Elmsford, Cusgarne Installation of photovoltaic panels, ground-mounted. *APPROVED W. CONDITIONS.*

d) **Update on any ongoing planning enforcements**

**EN18/01533** Wood Yard, Poldory, St Day Alleged siting of 1-2 caravans for residential use. *ONGOING*

**EN17/01005** Land north of Lower Tolgullow Vean Farm, Poldice Land being used as a landfill site. *ONGOING*

**EN18/01056** Land Adj To White Cottage Wheal Clifford Alleged siting of caravans for residential use and groundworks. *ONGOING*

**EN18/01376** Chenhale Farm, Carharrack Alleged large quantities of material being deposited for construction of an outdoor sand school for equestrian use at. *ONGOING*

**EN18/01998** Land at Lower Goongumpas Lane Alleged stationing of a caravan being used for residential purposes. *CARAVANS REMOVED - INVESTIGATION CLOSED*

**EN18/02150** Land south of Unity House, Little Beside Alleged tipping of soil and rubble in field and causing surface water drainage issues

e) **To note planning appeals or inquiries** None

f) **To report any planning problems or possible breaches** None

## **18/171 CORRESPONDENCE**

171.1 Request to conduct research and sample testing at Wheal Maid from Forestry MSc student. *Approved.*

171.2 Consultation letter from Cornwall Council re 2019 Off Street Parking Order. *No comments.*

171.3 Interest request from CC's Electoral Review Panel ref Community Governance Reviews; and subsequent email from Chair of St Day Parish Council. *Council resolved to request its parish boundaries be reviewed.*

171.4 Invitation to CALC's Annual Conference on 16<sup>th</sup> February. *Cllrs not available to attend.*

171.5 Invitation to meeting at Feock Parish Council re Volunteer Driver Scheme. *Noted by Cllrs.*

171.6 Advice re new Good Energy tariff Jan 2019. *Noted. Clerk to change supplier if she can find a more competitive tariff for renewal energy.*

171.7 An update report from Mr Rosevear of the United Downs Raceway. *Noted.*

## **18/172 REPORTS ON EXTERNAL MEETINGS ATTENDED**

172.1 The Clerk and Cllrs Furnish, Forrest & Pascoe attended a Community Land Trust meeting to discuss the recent Call For Land and any subsequent responses and next steps.

172.2 Cllr Hallett attended the meeting at Unity Woods with Cornwall Cllr Kaczmarek.

172.3 Cllr Furnish attended a collaborative illegal use of footpaths meeting. Discussions with Cornwall Council and the Police, about how to tackle the problem, continue.

172.4 Cllr Furnish and the Clerk attended a coffee morning at the Teyluva Centre, run by TravellerSpace. It was a community engagement event and was a good opportunity for St Day and Gwennap Parish Council's to form links with some of the residents of Wheal Jewel.

172.5 The Clerk and Cllrs Furnish, Patton & Hallett attended a meeting with the car boot organisers, see Minute ref. 18/181.5.

## **18/173 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE**

173.1 Cllr Furnish has completed work on the main NDP documents, including the boundary maps. He will email the documents to the NDP Steering Group for final review.

173.2 The NDP has been altered to take account for the Crantock NDP case which has highlighted the importance of clearly defining 'local' need, sustainable development and any allocated sites (the Gwennap Parish NDP has no allocated sites).

173.3 Final work remaining involves pulling the NDP pack together and completing the Consultation Statement.

173.4 The Council **RESOLVED** to formally submit the NDP to Cornwall Council once any final comments have

been received and Cllr Furnish has completed any outstanding work. Cllr Furnish to action.

- 173.5 Cllr Furnish proposed that the Parish Council adopt the Design Guide, regardless of whether the NDP is formally adopted, as an example of best practice for developers. The proposal received unanimous approval and the Council formally RESOLVED to adopt the Gwennap Parish Design Guide.

#### **18/174 UNITED DOWNS DEEP GEOTHERMAL ENERGY PROJECT UPDATE**

- 174.1 The Clerk read a progress update dated 17<sup>th</sup> January reporting that Geothermal Engineering Ltd (GEL) have drilled the first well at a diameter of 12 ¼" to 1,600m. Having reviewed the drilling performance to date, and the geological information from cuttings, GEL have decided that the first well will now be the production well. It is hoped that the first well will be completed by the end of March 2019.

#### **18/175 COMMUNITY LAND TRUST HOUSING WORKING GROUP**

- 175.1 Cornwall Community Land Trust confirmed that a site has come forward that might be suitable for truly Affordable Housing. The Housing Working Group agreed for Cornwall CLT to submit a confidential Pre-application advice request to Cornwall Council to test the feasibility of the scheme. A meeting is scheduled for 18<sup>th</sup> January to discuss the pre-app submission.

#### **18/176 RURAL STATUS REPORT**

- 176.1 The Council discussed the MVRG's draft Rural Status Report (circulated to Cllrs 08/01/19). The objectives of the Rural Status Report are to highlight and focus on rural issues that the CPIR Town Status Report omits, and should have equal status to the Town Status Report. Cllrs to review and email comments to Cllr Furnish.

#### **18/177 GRANT APPLICATIONS RECEIVED**

- 177.1 The Council APPROVED a grant application received from TravellerSpace for £454.99 for a piece of play equipment for the Teylva Centre. Grant Ref 18/GPCGrant01.
- 177.2 The Council APPROVED a grant application received from Cusgarne School for £1,000 for running costs of their daily breakfast club. Grant Ref 18/GPCGrant02.

#### **18/178 PUBLIC RIGHTS OF WAY(PROW) / OPEN SPACES / ENVIRONMENT**

- 178.1 The monthly Wheal Maid Inspection report was noted. Two 'Tailings history' and eight warning signs are being replaced. This ensures the Parish Council continues to comply with the Environmental Care Duty of Care Regulations. Cornwall Cllr Kaczmarek reminded the Council that there are many areas in the County that are not fenced off and/or have no signs, e.g. Porthtowan and Geevor.
- 178.2 The bi-monthly Litter Picking Report was noted. The Council discussed an email from a parishioner regarding litter on the Bissoe to Twelveheads road, it agreed that this highway should be cleared by Biffa under their street cleaning contract, rather than the parish litter picker. Clerk to action.
- 178.3 The Council discussed a quote received from Greens Grounds & Trees, dated 16/01/19, for contract PROW cutting in the parish. The contractor's costs have increased since its original tender in 2015 and the 3-year contract has come to an end. After lengthy discussions the Council unanimously agreed that the contractor's workmanship is excellent and that the quote received still represents excellent value for money, even compared to tenders received in 2015, and does not exceed the funds received from Cornwall Council via the Local Maintenance Plan Agreement. The Council RESOLVED that it was not necessary at this time to tender the contract, and instead to accept the quote for a fixed price term of 2 years.
- 178.4 The Clerk reported that several residents of Trehaddle have notified her of complaints and concerns they have about the level of development that has occurred in the last 2 years in Trehaddle, and the impact this is having. The Council discussed this and noted the concerns raised. It observed that no objections had been received about the developments that have obtained the support of the Parish Council and subsequently obtained planning permission in Trehaddle. Residents are reminded that if they object to a development they should make their objections known, either to the Parish Council, or direct to Cornwall Council, so that they can be taken into consideration during the consultation process. The NDP includes an environmental growth strategy that seeks to tackle sustainable development and to reduce the impact development has on the local area, in terms of run off, drainage, environment etc.
- 178.5 The Clerk proposed that the Parish Council seek to obtain Tree Protection Orders on a number of the trees in Trehaddle, to ensure their protection, and protection of the character of the hamlet. This proposal was APPROVED. The Clerk will ask the Parish Council's tree wardens to identify suitable trees and then the Clerk will contact Cornwall Council to apply for the TPO's requests to be considered. It was also suggested that the Parish Council could also ask the community if there are other trees within the parish that parishioners feel should have a TPO (if they don't already). Clerk to action.

#### **18/179 HIGHWAYS**

- 179.1 Cllr Furnish and the Clerk are meeting with an Area Highways Manager on 29<sup>th</sup> January to discuss a number of highways matters, as part of the NDP's Delivery Strategy Plan, one of which being to tackle routes taken by HGV's around the parish. Cllr Lanyon suggested a 'steward system' for businesses could be considered.

**18/180 GWENNAP CHURCHYARD / FROGPOOL CEMETERY**

180.1 The Council APPROVED a quote for £470 from Mr Chegwidden for planting out the top walled bed at Frogpool Cemetery. The Council also APPROVED Mr Chegwidden to plant 6 hawthorn trees at the Cemetery. Mr Chegwidden to agree locations of the trees with Cllr Leach.

**18/181 PARISH ROOMS AND PLAYING FIELD**

- 181.1 Play Park Project – no further update. Work is due to commence on 26<sup>th</sup> February 2019, with a project completion deadline of 5<sup>th</sup> April, in time for the school Easter holidays.
- 181.2 The Parish Council discussed a quote from Mr Chegwidden for a replacement fence across the playing field. Cllrs present AGREED that they do not wish to use metposts, due to concerns about stability in the ground. The Council asked the Clerk to obtain two alternative quotes for 4” hard wood posts (green oak and/or chestnut), larger hardwood posts for the gates, softwood horizontals, galvanised strimmer guards and a wire fence to prevent dogs from accessing the playpark. Clerk to action.
- 181.3 The monthly playpark inspection for December was noted.
- 181.4 The Clerk discussed three quotes received for acoustic panels for the parish rooms. The Council APPROVED a quote dated 14/11/18 from 1<sup>st</sup> Stop Interiors, but asked the Clerk to see if she could get the quote reduced at all.
- 181.5 Following a meeting with the car boot organisers, the Parish Council RESOLVED to hand over operation of the car boot sales to those that run it. The Parish Council will charge £10 rental per car boot sale, payable at the end of the season upon invoicing.

**18/182 FINANCE**

- 182.1 Cllrs Furnish, Lanyon & Hallett signed a telephone banking registration form.
- 182.2 The Council signed an Information Commissioners Office Direct Debit instruction form.
- 182.3 Income received since the last meeting: Room hire £332, Advertising £90, Burials £225, donation for sale of strip lights £20, refund for faulty vacuum £109.75, Youth Group cash £16 (total £792.75)
- 182.4 January’s petty cash spend of £383.47 was noted. Transfer of £150 to the petty cash account was approved.
- 182.5 The following payments were authorised:

17/01/2019	BACS	A Gazzard	Playing field duties Jan 2019	£173.23
17/01/2019	BACS	M R Cook	Litter picking rounds Dec & Jan	£228.15
17/01/2019	BACS	Greens Grounds & Trees	Play park inspection 14.12.18	£72.00
17/01/2019	BACS	K.F. Bartlett Ltd	Supply & install new Lincat EB6FX water boiler	£665.86
17/01/2019	BACS	M P Chegwidden	Contract cutting January 2019	£1,103.40
17/01/2019	BACS	Cornwall Council	Printing costs - Winter2018 Newsletter	£361.47
17/01/2019	BACS	Viking	Printer ink cartridges & punched pockets	£92.71
17/01/2019	BACS	Mrs F Barnard	Salary & expenses Jan 2019	£1,072.53
17/01/2019	DD	Information Commissioners Office	Data Protection Renewal fee	£35.00
27/01/2019	DD	BT	Broadband & line rental 01/01/19-31/03/19	£112.44
<i>Total BACS/DD authorised</i>				<u>£3,916.79</u>

**18/183 ANY OTHER BUSINESS / MATTERS TO CARRY FORWARD TO NEXT MEETING**

183.1 Cllr Furnish gave his apologies for February’s meeting

*The meeting closed at 9.35pm*

Signed..... Vice Chairman (21<sup>st</sup> February 2019)