

Gwennap Parish Council

MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 16th NOVEMBER 2017 at 7.00pm

Present: Cllr Leach (Vice Chair), Cllr Lanyon, Cllr Patton, Cllr Forrest, Cllr Hallett, Cllr Pascoe
Apologies: Cllr Furnish
Also present: Clerk, Cornwall Cllr Kaczmarek, Mr & Mrs Smith (public)

PUBLIC CLINIC

Mr & Mrs Smith advised the Parish Council that the decision on their planning application has been extended while the Highways department are consulted. Cllr Leach thanked Mr & Mrs Smith.

17/122 DECLARATIONS OF INTEREST FOR THIS MEETING

No interests were declared for this meeting.

17/123 CORNWALL COUNCILLOR'S REPORT

Cornwall Cllr Kaczmarek reported that:

- 123.1 He has received fewer complaints about Wheal Jewel this month. Those received concerned fireworks being let off very late at night well ahead of Bonfire night, breaking up metal and loud music.
- 123.2 He has requested the speed limit sign at Point Mills/Bissoe be relocated further back towards Twelveheads so it is not so close to the junction. This will take some time since a traffic regulation order must be made to relocate speed limit signs. The HGV warning sign will also be moved to a better location, and this should be done fairly soon.
- 123.3 He has now spent his Community Chest Fund for 2017/18, with money allocated to many different projects, several of which are within Gwennap Parish. His new budget will open in April 2018 and he invites applications then.
- 123.4 He had attended a recent budget meeting at Cornwall Council regarding a proposed 5% increase in Council Tax. This is to help cover additional funds being directed to Adult Social Care.
- 123.5 Cllr Lanyon asked Cornwall Cllr Kaczmarek for his opinion on the reported spend by Cornwall Council of £75k on out of county consultants. Cornwall Cllr Kaczmarek agreed that it was disappointing that such consultancy services had not been sourced within Cornwall and was sympathetic of people's frustrations. He noted that Cornwall Councillors had not been made aware of the cost beforehand otherwise they would have challenged it.

17/124 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes of October's Parish Council meeting were approved and signed as an accurate record.

17/125 MATTERS ARISING

- 095 PCSO Fuller has been assigned to the illegal use of footpaths operation and so cannot commit time to the Community Speedwatch at present. Cllr Kaczmarek advised the Clerk of another contact who may be able to help, the Clerk will make contact.
- 066.1 The Clerk has now received letters of support regarding safety around the Carnon & Bissoe River, from Chacewater, Kea and Feock Parish Councils. She will follow up Perrarnarworthal Parish Council.
- 087.3 Cllr Pascoe has contacted Good Energy, she requested electricity usage data for the parish rooms, which the Clerk provided. Cllr Pascoe agreed to get comparative quotes for discussion at December's meeting.
- 100.3 The No Motorcycling signs have been printed and given to Cllr Furnish to erect in problem areas.
- 104.1 The outdoor noticeboard for the parish rooms is still being constructed.
- 110.4 The Clerk has not yet written a letter of support to Cllr Kaczmarek regarding problems at Wheal Jewel.
- 115.1 The Clerk had circulated a copy of Feock PC's Community Transport Scheme feasibility study and other associated documents to all Councillors.
- 117.1 The standpipe at the top end of Frogpool Cemetery has not yet been installed, the Clerk is waiting for confirmation of when the work will take place.
- 117.3 The Clerk had investigated owners of land around Frogpool Cemetery and will forward her findings to Cllr Leach.
- 117.4 The Clerk had circulated a copy of the request by Gwennap Church Warden and also a copy of the current grass cutting contract to all Councillors. A meeting had been arranged for 20th November, with the Church Warden, the contractor, and a member of the Cornwall Wildlife Trust. Cllrs Pascoe and Hallett and the Clerk to attend.
- 118.1 The Clerk has created a folder on OneDrive for Cllrs Leach and Hallett to upload the Footpath Survey Reports and photos. All Cllrs have access to this file and the Clerk will monitor it and action accordingly.
- 118.3 A meeting has been arranged with CC and representatives from the mountain-biking community on 20th November at Wheal Maid.
- 119 Shared Lengthsman Scheme - nothing further to report.

17/126 CORRESPONDENCE

- 126.1 A letter was received from CC Planning Dept re. developments at Cusgarne Manor, no action required.
- 126.2 A letter of support from Chacewater PC, and communication from the Environment Agency, was noted, re safety around the Carnon River. The Clerk was asked to obtain a copy of the Risk Assessment for the area.

- 126.3 A letter of support from Kea PC re Carnon River safety was noted. It was AGREED that even clearing the bank would improve safety. The Clerk will draft a letter to the Environment Agency.
- 126.4 An email from a representative of the Wheal Maid mountain-biking community was read & discussed. The Clerk advised of a meeting with the bikers, and Cornwall Council on 20th November, all Cllrs are welcome to attend.
- 126.5 The Clerk noted the 2018/19 Precept Notification request from Cornwall Council (deadline 31/12/17). The Precept will be agreed at December's meeting, the Clerk will email a 2018/19 budget in advance.
- 126.6 An invitation was received from Mr R. Stone (Trevince) for all Cllrs to attend 'A Country House at Christmas' and to learn more about plans for Trevince. Cllrs were asked to confirm attendance.
- 126.7 The CALC monthly newsletter was noted, (forwarded to Cllrs on 10/11/17).

17/127 PLANNING

Plans for discussion at the meeting:

- PA17/07925 Land at Higher Goongumpas Lane, Application for a Lawful Development Certificate for existing use to store materials/machinery *OBJECT, lack of evidence supporting use of land, plus alleged land ownership disputes.*
- PA17/09891 Harmony Cottage, Lower Goongumpas Lane, Proposed erection of a single storey building to be used as a garage/workshop and the extension of the garden. *OBJECT, development out of scale, detrimental impact on visual amenity, purpose of development no longer fulfils criteria given in first application.*
- PA17/09424 Tremont, Cusgarne, Attachment of a POD point and cable to charge electric car. *SUPPORT but propose that cable could be routed in a more discrete way.*

Decision Notices received from Cornwall Council:

- PA17/08373 The Old Coach House, Little Beside, Conversion of hay barn into stables. *APPROVED*

- 127.1 The Clerk updated the Council on a phonecall received from a CC Waterways officer regarding developments at Cusgarne Manor.

17/128 REPORTS ON EXTERNAL MEETINGS ATTENDED

- 128.1 The Clerk and Cllr Furnish met with Sarah Furley of Cornwall Council on 30th October to discuss the current draft of the Neighbourhood Development Plan that had been sent to her to review. Her feedback was positive, with just a few suggestions largely concerning clarity of wording of certain policies and objectives. She is awaiting feedback from two departments and will forward those to Cllr Furnish once received.
- 128.2 Cllr Patton attended a Pollinators Action Plan meeting through her work. She summarised what was covered which the Council discussed, including the idea of placing signs by areas of wildflowers to highlight the purpose and benefit for wildlife. The Council asked whether funding might be available for such schemes (e.g. Defra Stewardship funding), and agreed that it should look at all council-owned land to identify suitable plots, e.g. triangle of land at Greensplatt.

The Councillors had lively discussions about other environmentally friendly projects it could undertake, e.g. renewable energy at the parish rooms, and natural weed control. The Clerk was asked to invite the weed control contractor, discussed previously, to attend a Parish Council meeting. The Council AGREED that they wish to lead by example and that a Green Energy policy should be drafted. Cllr Patton to action this in the new year. Cllr Pascoe to assist.

- 128.3 Cllrs Hallett and Pascoe met with the Gwennap Church Warden and Richard Moore of the Wildlife Trust to discuss the Living Churchyards concept. Cllr Hallett will make a copy of the paperwork available to Councillors.

17/129 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

- 129.1 The Clerk gave an update on the current status of the NDP, in Cllr Furnish's absence. As had been emailed to the NDP Steering Group, the timescale has been pushed back a little to allow the required public and internal CC consultation times. All AGREED that it is important not to rush the last phase, after all the hard work.
- 129.2 The Local Landscape Character Assessment is currently being written up, using the data collected by the LLCA team.
- 129.3 The Design Guide is also being written up, with a draft to be circulated ahead of the NDP Steering Group meeting on 23rd November. Cllr Leach asked that bird/bat boxes be incorporated into the Design Guide, it was AGREED that he will email a brief to Cllr Patton.
- 129.4 Cllr Patton is finalising the Executive Summary and the Clerk will email a copy of the parish map to Cllr Patton.
- 129.5 The next NDP Steering Group meeting will be on 23rd November at 7pm.

17/130 GWENNAP CHURCHYARD

- 130.1 Cllrs Pascoe and Hallett spoke about the Living Churchyards concept, that they would like to introduce into Gwennap Churchyard. They will upload the document onto OneDrive for Cllrs to read.
- 130.2 A fact-finding meeting is arranged for 20th November, with the grass cutting contractor, the Church Warden and Richard Moore of the Cornwall Wildlife Trust to discuss the idea further. Cllrs Pascoe and Hallett and the Clerk to attend.
- 130.3 Cllr Forrest asked what the 'end' game is – to enhance the conservation qualities or to reduce Council spend?
- 130.4 The Clerk gave Cllr Leach a copy of archive paperwork to review.
- 130.5 It was AGREED that that Clerk will send a draft letter presented, to the Parochial Church Council.

17/131 SECTION 137 EXPENDITURE

131.1 The Clerk presented a quote for £500 for building feasibility survey work for the school void, for approval by the Council. Since this falls within the £5,000 expenditure that was agreed and approved at the August 2017 meeting, the Council ACCEPTED the quote. The Clerk will action accordingly.

17/132 COMMUNITY PROJECTS (Community Transport Scheme and Community Land Trust)

132.1 Community Transport Scheme - The Council agreed that the documents circulated re the Feock PC Community Transport Scheme were a useful model to assist Gwennap PC in the first stage of the project (i.e. carrying out a feasibility study). The Council RESOLVED to commission a researcher to carry out a feasibility study and to apply for a grant to employ a researcher and carry out the study. The Clerk will investigate terms of funding and possible match funding opportunities.

132.2 Community Land Trust - Cllr Pascoe advised that she has two contacts who may be able to assist with advice on a Community Land Trust. The Council AGREED that it needs to recruit volunteers from the community for the CLT Working Group, before meeting with Helen Downing of Cornwall CLT. It was agreed that the Council will advertise for volunteers in the next issue of the Parish Newsletter. Cllr Forrest will draft an article. Once an initial core Working Group has been formed and met with Cornwall CLT to explore the idea, further promotion will be done via posters, Facebook, and the school and parish newsletters.

17/133 PUBLIC RIGHTS OF WAY(PROW)/HIGHWAYS/ENVIRONMENT

133.1 Cllrs Leach and Hallett now regularly survey the parish footpaths and then update a footpath survey report with any comments or matters for attention, along with referenced photos. This is uploaded to OneDrive so that all Cllrs can view it and the Clerk can review the report and action any matters that need addressing.

133.1 The Clerk will email Cllr Pascoe a link to the OneDrive file.

17/134 PARISH ROOMS AND PLAYING FIELD

134.1 The Clerk has received a request for an additional key by one of the regular hirers, which the Council APPROVED.

134.2 The Clerk will carry out a routine check of files & request up-to-date copies of relevant paperwork from regular hirers.

134.3 The Clerk presented three quotations for the Council’s annual insurance premium. The Council APPROVED a quotation by Inspire and RESOLVED to take out a 3-year agreement.

134.4 The Council discussed a renewal quote for the parish rooms electricity contract which expires on 31/12/17. The Council RESOLVED to give notice on the existing contract and for Cllr Pascoe to obtain quotes from renewable energy suppliers for discussion and approval at December’s meeting. The Clerk gave Cllr Pascoe usage info and details of the quote obtained from the current supplier.

17/135 FINANCE

135.1 Income received since the last meeting: Room hire £338.00, Adverts £84.00, Burial £1,415.00 (total £1,837.00)

135.2 The following payments were authorised:

CHEQUE

101511	RBL Poppy Appeal	Remembrance Day wreath	£19.25
BACS	A Gazzard	Playing field duties Nov 2017	£156.33
BACS	Mr R Cook	Litter clearing November	£185.90
BACS	Cormac Solutions Ltd	Quarterly Grounds Maint July-Sep	£163.90
BACS	Cormac Solutions Ltd	Quarterly Grounds Maint Oct-Dec	£163.90
BACS	Royal Mail	Freepost response licence	£114.00
BACS	Greens (Cornwall) Ltd	Footpath trimming Nov 2017	£435.00
BACS	Contract Sign Systems	10no. A3 No motorcycles signs	£216.00
BACS	Mr K Furnish	Printing costs (NDP inc LLCA maps)	£47.00
BACS	Cornwall Council	Printing - Newsletter Autumn 2017	£470.76
BACS	M P Chegwidan	Contract cutting Nov 2017	£853.20
BACS	Mrs F Barnard	Salary & expenses Nov 2017	£773.89
BACS	Came & Company	Insurance premium	£1,512.21

17/136 ANY OTHER BUSINESS

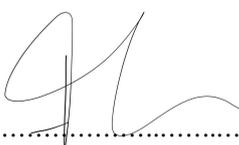
136.1 The Councillors advised the Clerk that plans were being made to carry out her performance appraisal. Cllr Furnish to confirm details in due course.

17/137 ITEMS FOR THE NEXT AGENDA

137.1 Agree new electricity tariff and contract.

137.2 Budget & Precept 2018/19

The meeting closed at 9.46pm

Signed.....  Chairman (14th December 2017)