

Gwennap Parish Council

MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 16th MARCH 2017 at 7.10pm

Present: Cllr Furnish (Chair), Cllr Leach (Vice Chair), Cllr Padmore, Cllr Lanyon, Cllr Patton, Cllr Forrest
Apologies: Cllr Stumbles, Cornwall Councillor Kaczmarek
Also present: Mrs Barnard (Clerk), Mr & Mrs Wilson, Mr Humble, Mr Bailey

PUBLIC CLINIC

Mr Wilson was pleased to see that bridleway 307/25/1 had been restored to a good condition. He thanked the Parish Council for their help in resolving this matter so quickly. Cornish stone is appearing on the surface further down the track. Cllr Furnish asked Mr Wilson to keep an eye on this and to advise the Parish Council if it worsens and requires resurfacing. Mr Wilson then spoke about wild flowers on the parcel of land opposite the Cornish Arms & bus shelter at Frogpool. He asked that the grass in a certain area be left uncut to allow the wild cuckoo flowers to grow (April – June).

Mr Humble spoke about the proposed installation of a defibrillator at the Bissoe Cycle Hire at Point Mills/Bissoe. which he is in discussions about with Kea Parish Council. He asked that Gwennap Parish Council consider making a financial contribution towards the purchase of the defibrillator for this location considering it is so near to Gwennap parish. Mr Humble gave the Clerk a copy of an email he had sent on 1st March regarding this – the Clerk had not received the email.

Mr Bailey spoke about the apparent inconsistent practising of hedge trimming by landowners. He reminded the Parish Council that landowners are legally required to trim their hedgerows to keep the highways clear and tidy (Highways safety), and that this must be done outside of March – September, to protect nesting birds and wildlife. Mr Bailey always keeps his hedgerows well trimmed and is unhappy that other landowners aren't meeting their duties, nor do they seem to be being reprimanded for their failure to do so. Mr Bailey then spoke about the poor condition of the ditches along the road that leads from Frogpool to Greensplatt. He has reported the matter to Cornwall Council but has received no update or action. Mr Bailey gave details of this to the Clerk.

The Chairman thanked the public speakers and advised that their points would be discussed by the Council.

DECLARATIONS OF INTEREST FOR THIS MEETING

16/169 Cllr Lanyon declared an interest in planning application PA16/09823.

CORNWALL COUNCILLOR'S REPORT

16/170 Cornwall Councillor Kaczmarek was unable to attend the meeting, so the Clerk reported that:

- On 27th Feb Cllr Kaczmarek gave a talk about mining at Cusgarne CP School as part of their Cornish Studies – this had been extremely successful and enjoyable and both he and the school had received great feedback from pupils & parents.
- The St Piran's quiz at the Cornish Arms on 8th March had gone extremely well and been a good fundraiser for the Mount Edgumbe Hospice.
- Cllr Kaczmarek will be attending a United Mines Restoration Liaison Group meeting on 31st March, along with Cllr Furnish, regarding the reopening of the bridleways.
- He continues to liaise with Cornwall Council regarding the clearance of tyres at the Stock Car Track at United Downs, and has also reported incidents of fly tipping in the parish to Cornwall Council.

MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING TO APPROVE

16/171 The minutes of February's meeting were approved and signed as an accurate record.

MATTERS ARISING

16/172

- 16/151 Bridleway 307/25/1 – the Clerk had contacted the Countryside Access team who assured her that the planings they supplied for the restoration of the bridleway are suitable for that location and that the gradient and should not wash away down onto the highway.
- 16/151 The recent Environmental Health investigation of an alleged animal graveyard has concluded that there was no breach of the Animal By-Products Regulations 2013. See correspondence item 3.
- 138.2 The clerk has not received an update on the blocked byway by Poldice Terrace.
- 152.3 Cllr Furnish spoke with the Environment Agency who confirmed that we are not required to submit an appeal regarding the Notice of Nitrate Pollution since Wheal Maid is not an agricultural holding. The matter was closed.
- 154.3 Further to emailed correspondence on the matter, the Clerk has confirmed that the Lotteries licence has expired. She has completed the registration paperwork and has a cheque for signature in Finance.
- 155.1 No objections were made to the proposed amendments to Model Standing Orders 13 & 14, received from CALC, and so the Council RESOLVED to adopt them with immediate effect.
- 158.1 The Clerk gave her apologies for not yet having arranged a site visit at Frogpool Cemetery to discuss a new quote for paving. She will do so as soon as possible.
- 158.3 The Clerk received a call from a volunteer who wishes to be involved with new planting at Frogpool Cemetery, and recommended the Parish Council speak to the Gwennap Horticultural Society for advice and/or assistance.

- 159.2 The second tranche of grant funding for the Neighbourhood Development Plan was submitted on 10th March.
- 160.1 Further complaints have been received about motorbikes riding along the footpath near the sewage works at Sunny Corner. These have been reported to PCSO Fuller.
- 160.2 Cllr Patton has surveyed the Frogpool and surrounding area to identify four locations that might be suitable for additional litter bins, to combat dogs mess being left on footpaths and pavements. The Council discussed the different locations and RESOLVED to purchase two dog waste bins for installation at Quakers Road and one other location (to be agreed).
- 161.3 The plumber has attended site and fixed the small leak on the pipe connection.
- 161.5 Paul Chegwidden has removed the moss from the surface of the safety matting in the playpark but moss still sits below the mats. The Clerk will consider environmentally friendly solutions and report back to the Council.

CORRESPONDENCE

16/173

- 173.1 Cornwall Association of Local Councils newsletters (previously circulated)
- 173.2 Permission to use parts of the Poldice Valley during for a Mountain Bike Orienteering Event on 21st May has been received. This was APPROVED.
- 173.3 Email from Environmental Health dated 3rd March confirming that the investigation into an alleged animal graveyard has concluded that no breach of the Animal By-Products (Enforcement) (England) Regulations 2013 had been found.
- 173.4 The Street Litter Clearing report for March and comments regarding the increased amount of dog waste in litter bins was noted. The Parish Council AGREED that it is good that dog walkers are using the litter bins and do not feel that it would be advisable to remove litter bins, to reduce the amount of dog waste that the litter picker must collect. This could lead to an increase in dogs' mess on footpaths and pavements. Discussions about additional dog waste bins were held under Matters Arising.
- 173.5 An email was received regarding Code of Conduct training dates which will be held between May and October. The Clerk will advise new Councillors of these dates after the May elections.
- 173.6 The Wheal Maid Inspection Report for March was noted. Cllr Furnish reported that a dead dog had found and cleared from the Eastern Embankment. The culvert grills have been cleared by Mr Chegwidden.
- 173.7 A letter from Cornwall Council confirming the Local Maintenance Partnership agreement offer for 2017/18 was received and APPROVED. The offer represents a £240 increase on 2016/17.
- 173.8 Paper copy of an email from Mr Humble regarding the proposed installation of a defibrillator at Bissoe Cycle Hire. This email had not been received. The Parish Council discussed the request for funding and AGREED to contribute up to £200. The Clerk will advise Mr Humble.
- 173.9 Email received from Cllr Stumbles on 10th March giving notification of his resignation from the Parish Council due to personal reasons, with immediate effect.

PLANNING

16/174

- PA17/01478 Applewood Cottage, Fernsplatt, Removal of porch & construction of single storey extension. SUPPORT.
- PA16/09823 Land west of Goonhilend Cottage, Goongumpas, Retrospective- extension of machinery & livestock building and an office to existing building and temporary siting of caravan for residential use. SUPPPORT IN PRINCPLE but concur with comments made by World Heritage Site Planning Advice & Countryside Access Teams. Also request that some form of time limit for the temporary caravan be written into the conditions.
- PA17/00138 Cusgarne House, Cusgarne, Listed building consent for roof and guttering works. SUPPORT.

Decision Notices received from Cornwall Council:

- PA16/11570 Land East of Little Beside Bungalow, Application for Reserved Matters. APPROVED
- PA16/10890 Lynwood, Tresamble Hill, Proposed roof conversion, Juliet balconies, new porch & proposed garage. APPROVED
- PA16/11463 The Mill, Trehaddle, Conversion & extension of studio to form ancillary accommodation. APPROVED
- PA17/00463 Primrose Cottage, Consols Rd, Carharrack, Reduce lateral crown of 3 pine trees by up to 1.5m. APPROVED

REPORTS ON EXTERNAL MEETINGS ATTENDED

16/175

- 175.1. Cllr Patton attended the Environmental Growth Strategy meeting at the Eden Project on 8th March. The morning session on its adopted use was of particular relevance to the Neighbourhood Development Plan.
- 175.2. Cllr Padmore and the Clerk attended the GPPA annual meeting on 9th March. The meeting was productive and it had been agreed that the seller's fee for car boots would remain unchanged at £3.50, with free entry for buyers. A slight amendment to refreshment prices had also been agreed, and the Clerk had agreed to purchase two high vis vests for the parking stewards. The Clerk confirmed that the adverts in the West Briton had been booked up until July, with the remaining ones to be booked at that time. Some matters regarding upkeep of the football ground, changing rooms and public toilets had been discussed and resolved and the Clerk agreed to purchase a tap key for use by the football club. The football club had requested that the Parish Council fertilise the pitch again as it had done before. The Clerk was asked to check the cost of this and report back to the Parish Council.
- 175.3. Cllr Leach attended a Fete Committee meeting and confirmed that this year's children's entertainments would include a crazy golf game instead of the zorb balls. He also reported details of this year's fete competition and the tug of war event. Cllr Furnish asked Cllr Leach to ask the fete committee if the Carnon Downs Drama Group could do a demonstration at the fete.
- 175.4. Cllr Furnish had attended a productive meeting with the Head of Cusgarne CP School, in which they discussed the Neighbourhood Development Plan, "20 is plenty" campaign and poster competition and ways in which the school and Parish Council can work together on different matters, such as parking.

CO-OPTION OF NEW COUNCILLOR

16/176

Following receipt of Cllr Stumble's resignation from the Parish Council, the Council have a vacancy. Given the proximity to the local elections the Parish Council are unable to co-opt a new Councillor but will recommend that any interested parties submit nomination papers. The Clerk gave nomination packs to all existing Parish Councillors before the meeting.

NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) UPDATE

16/177

- 177.1. Cllr Furnish provided an update on the NDP, including the recent Roadshow meetings which were well attended and very successful. One apparent benefit that had not been anticipated was that people became much more aware of the level and scale of work that the Parish Council do, and of who the Parish Councillors are. Work on the Design Guide is ongoing (led by Cllr Leach), and Cllr Furnish and Cllr Forrest are working on Integration.
- 177.2. Cllr Furnish summarised the next steps, including Local Landscape Character Assessment Training, Housing Needs Analysis and the Big Survey.
- 177.3. There was a near 15% return rate of the Business Surveys, but disappointingly none of the larger parish businesses had completed the survey. Cllr Furnish requested, and was granted, permission to contact some of the larger businesses to encourage them to complete the survey. Cllr Forrest volunteered to help Cllr Furnish with this.
- 177.4. It was agreed that regular monthly NDP Steering Group meetings would be held on the fourth Thursday of every month, unless otherwise notified by the Clerk.
- 177.5. Cllr Furnish confirmed that the application for the second tranche of grant funding was submitted on 10th March. This will be processed on completion of the closure report for the first grant (unspent monies from the first grant would be returned to Groundworks UK by the Clerk, as per the previously agreed terms and conditions).

FROGPOOL CEMETERY PAVING

16/178 The Clerk had not been able to arrange a site meeting to discuss a new quote for granite paving, so there was nothing to report.

PARISH NEWSLETTER (REVIEW NEW FORMAT AND EDITOR)

16/179

As agreed at November's meeting, the Parish Council agreed to review the new format and Editorship following a two-issue trial which has now passed. Some excellent feedback and comments had been received about the 'new look' Newsletter and it was AGREED that the Clerk should continue carrying out this role providing she was happy to. The Clerk agreed to continue until further notice.

TREE WARDEN VOLUNTEER

16/180

The Parish Council has received an expression of interest from a parishioner who would like to act as a tree warden for the Parish Council. The volunteer is a qualified tree warden and could prove very useful when considering certain planning applications. The Council RESOLVED to appoint the person and instructed the Clerk to contact her and invite her to attend a future Parish Council meeting to meet the Councillors.

PROVISION OF PICNIC BENCHES ON GRASS OPPOSITE THE CORNISH ARMS

16/181

- 181.1. The Parish Council discussed and AGREED to purchase a picnic table/bench to be located on the piece of land opposite the Cornish Arms and bus shelter at Frogpool, for use by the community, with a view to purchasing a second picnic bench at a later point (to be agreed). Cllr Furnish agreed to action this.
- 181.2. The Cornish Arms have offered to install and maintain a solar light on the bus shelter. The Clerk will accept and thank the Cornish Arms for their offer.

POTENTIAL USE OF UNUSED SCHOOL SPACE AS A COMMUNITY FACILITY

16/182

- 182.1 During Cllr Furnish's meeting with the Head of Cusgarne CP School, possible uses of the empty void underneath the school were discussed. The Parish Council discussed different options and funding ideas and it was agreed that this space could serve as a community asset, although it is important to be certain that there is a demand for such a community facility. Cllr Furnish and Cllr Leach are due to meet a structural engineer on site on 22nd March to assess the space.
- 182.2 Any development would require significant funding which could come from grants, in addition to a contribution by the Parish Council by using Section 137 funding which enables the Parish and Local Councils to spend a limited amount of money for purposes of benefit to the community, for which they have no other specific statutory power.
- 182.3 It was RESOLVED to form The Gwennap Parish Facilities Group which will be a joint Parish Council/Community group with rotating membership depending upon the projects being managed. Cllr. Furnish agreed to present a draft Terms of Reference for the group at the May PC meeting. It was also RESOLVED to fund the group with S.137 grants and other grants that may become available. This funding to remain under the management of the Responsible Financial Officer for audit purposes
- 182.4 It was AGREED that the Parish Council should investigate possibilities for discussion, without any commitment at this stage.
- 182.5 Cllr Furnish proposed he register the school's playing field as a Community Asset to ensure its protection in the future. The Parish Council AGREED to this proposal.
- 182.6 Cllr Furnish also reported that he and the Head had discussed the parking issues at the school that represent a significant safety issue. Cllr Furnish will speak with local landowners to investigate possible options.

FOOTPATHS, BRIDLEWAYS AND ENVIRONMENT

16/183

- 183.1 The Parish Council discussed the continued problem of fly tipping on the land at Bal Maiden, Pulla Bridge. The Clerk had previously circulated details of Section 215 Notices to the Councillors. It was AGREED that Cllr Furnish will draft a letter to the landowner highlighting the possible serving of a Section 215 Notice.
- 183.2 The Parish Councillors agreed to review the Litter Picking Risk Assessment that had been previously circulated and to feedback comments to the Clerk who will then issue the Risk Assessment to Mr Cook (parish litter picker).
- 183.3 Further complaints of motorbikes on the stretch of footpath that diverts off 307/15/3 by the sewage works have been received from local residents. PCSO Fuller has been notified but evidence to date is insufficient. The Countryside Access Team have reported that this path is not formally recognised as it is on private land. Cllr Furnish and the Clerk will seek to establish who the landowner is.
- 183.4 The Clerk and Chairman will draft a letter to the land owner adjacent to the blocked footpath that runs alongside planning application PA16/11570.

PARISH ROOMS AND PLAYING FIELD

16/184

- 184.1 The Clerk confirmed she had ordered two replacement baby cradle swings for the playpark following vandalism to one of the swings and the poor condition of the second swing. This decision had been approved by all Councillors via email following receipt of a quote, due to time pressures to replace the swings.
- 184.2 The Parish Council discussed a quote from Mr Chegwiddden to replace one of the gate posts at the entrance to the Richard Jory Playing Field car park. The Clerk agreed to clarify any equipment hire costs and report back to the Councillors. Providing the Council receive acceptable clarification the Parish Council AGREED to instruct Mr Chegwiddden to carry out the work in April.
- 184.3 The Clerk reported a £125 installation cost & £31.90 per month to install unlimited Wi-Fi broadband at the parish rooms. After discussion, the Council took a vote, four voted For, two voted Against. The Council RESOLVED to install Wi-Fi and instructed the Clerk to action this.
- 184.4 The Parish Council AGREED to the purchase 10 high vis vests (2 for use by the car boot parking stewards and 8 for use by Parish Councillors and volunteers when required, e.g. when litter picking along the highway).
- 184.5 An email received from Mrs Roscorla confirmed that the children's entertainments at the Gwennap Parish Community Fete will remain unchanged at £500. The Parish Council AGREED to cover this cost again. Cllr Leach will advise the Fete committee.

FINANCE

16/185

- 185.1. The Clerk advised that she felt it would be more appropriate and transparent if the Parish Council opened a petty cash account for the Clerk to use, rather than her open an account herself. Cllr Furnish agreed to action this.
- 185.2. The Clerk advised the Council that the local Redruth branch of HSBC will be closing on 26th May 2017.
- 185.3. Income has been received since the last meeting for: Room hire £220, Burial £180, Advert £10.50 (total £410.50)
- 185.4. The following cheques were signed:
- | | | | |
|-------------------|-------------------------|---------------------|--------|
| Cheque no. 101506 | Cornwall Council | Lotteries Licence | £40.00 |
| Cheque no. 101507 | Cornish Buildings Group | Conference 07/04/17 | £15.00 |
- 185.5. The following BACS/direct debit payments were authorised:

BACS	A Gazzard	Playing field duties March 2017	£128.00
BACS	M P Chegwiddden	Contract cutting March 2017	£670.80
BACS	Mr R Cook	Litter clearing round March 2017	£176.00
BACS	Cornwall Council County Fund	NDP Survey reminder Poster printing	£6.16
BACS	CALC	Good Councillor guide x 3	£10.35
BACS	Martin Luck Group	Stationery	£50.04
BACS	F Barnard	Salary, expenses & Spring 2017 newsletter	£1,066.12
BACS	Taylor Made	2no replacement baby swings	£249.60
<i>Total BACS/DD payments authorised</i>			<u>£2,357.07</u>

ITEMS FOR THE NEXT AGENDA

16/186 None to carry forward.

The meeting closed at 9.50pm

Signed..... Chairman (20th April 2017)